

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

BUDGET WORKSHOP MEETING

March 2, 2017

The first budget workshop meeting of the Burgess and Commissioners of Middletown was called to order on March 2, 2017, by Burgess Miller at 6:30 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Christopher Goodman, Rick Dietrick and Tom Catania.

Burgess Miller presented the first draft of the water & sewer operating budget to the Commissioners for their review. Burgess Miller stated that this budget shows a \$10K surplus and no water/sewer rate increase.

WORKSHOP MEETING:

Commissioner Goodman presented Sheriff Charles Jenkins and Burgess Miller with a plaque for their participation in our 1st National Night Out in August 2016.

Community Deputy Report: DFC Rohrer gave the February report.

PUBLIC HEARING:

Ordinance 17-02 – Resolution to amend Title 13, Chapter 12, Section 13.12.050 of the Middletown Municipal Code to increase the cost of Improvement Fees from \$6,000 to \$7,000.

Rich Thomits - representing Middletown Glen stated his opposition to this increase as his development would take a hit with this increase.

Staff Reports:

Engineer’s Report – Bruce gave his public works report.

Main Street Manager’s report – Becky gave her report.

UNFINISHED BUSINESS:

Resolution 17-02 – Increase in improvement fees – Board will vote on at the March 13th meeting.

Ordinance 17-03-01 & 17-03-02 – Sale of Property East Green Street – no discussion.

Appointment to Board of Appeals – Burgess Miller stated that we have to make an appointment to the Board of Appeals Board.

Memor Annexation – Burgess stated that they had their first workshop to discuss this proposed annexation. We will schedule the next workshop at the next meeting.

NEW BUSINESS:

Constant Yield Tax Rate – Schedule Public Hearing – will schedule at the March 13, 2017 meeting.

Request from T-mobile for Amendment to Cellular Lease Agreement– Drew stated that T-mobile has submitted an amendment to their Cellular Lease agreement. The Board asked Drew to put together an analysis like he did for Verizon for them to review.

Annual POS Program Requests – Frederick County – Burgess Miller stated that we have to submit our POS requests to the County by May 5, 2017. Commissioner Goodman stated that the Parks Committee will discuss and report back what they would like to submit.

Solar Array Plantings – Burgess Miller presented a design from Jouannet Landscaping to plant a border around the solar array at the intersection of Middletown Parkway. The proposal is \$7500.

PUBLIC COMMENT:

Commissioner Catania presented a template to the Board that he would like to have all the committees use when presenting their budget to the Board for review.

ANNOUNCEMENTS:

- *250th Town Talk (Arts in Middletown) – Sunday, March 5, 2017 at 2:00pm. at Zion Lutheran*
- *250th Town Talk (Transportation History) – Thursday, April 13, 2017 at 6:30pm. at Municipal Center*
- *Sustainability Committee Openings*

Workshop adjourned at 9:15pm.

Respectfully submitted,

Ann Griffin
Office Manager