

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

May 13, 2019

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on May 13, 2019, by Burgess Miller at 6:30 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Christopher Goodman, Rick Dietrick and Tom Catania.

BUDGET WORKSHOP:

FY 2020 General Fund Operating Budget – The Burgess & Commissioners heard from all of the Community Groups for their FY20 budget requests.

Budget meeting adjourned 7:06pm.

CONSENT AGENDA:

- *Budget Amendment 19-04*
- *Town Meeting Minutes – April 22, 2019 and May 2, 2019 – Town Workshop*

Motion by Commissioner Bussard to approve the consent agenda as presented, seconded by Commissioner Catania. Motion carried 6-0.

PERSONAL REQUESTS FOR AGENDA:

Mr. & Mrs. Geiger, 307 West Main Street, Mr. & Mrs. Kline, 313 West Main Street and Ms. Radonich, 311 West Main Street – were all present to voice the issues they are having with the State Highway Administration. On Friday, May 3, 2019 these homes were flooded due to do the construction being done by the State Highway Administration contractors in front of their homes. All three families stated that they have contacted the SHA and the contractors of SHA and are getting no help. These families are asking the Town to help them, to be an advocate for them. Burgess Miller stated that he would make some phone calls to Senator Hough and Delegate Pippy tomorrow to try to get one or both of them out here to see the damage done.

UNFINISHED BUSINESS:

Ordinance 19-03-01 – Unsafe Properties (Vote) – Motion by Commissioner Catania to approve Ordinance 19-03-01 as presented, seconded by Commissioner Bussard. Motion carried 6-0.

Appointment – Board of Appeals (Vote) – Motion by Commissioner Falcinelli to appoint Daphne Gabb to the BOA, seconded by Commissioner Goodman. Motion carried 6-0.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for April – 321,000 gal., spring flow for April – 129,000, East WWTP treated 228,000 gals. and the West WWTP treated 401,000 gals.

Commissioner Falcinelli stated that the Water & Sewer Committee met on April 30th and due to the deterioration of the water tower and lack of available staff time to devote to developing the scope of the project due to ongoing large water & sewer projects, the Water & Sewer Committee is recommending

hiring an engineering consultant, that specializes in water towers, to determine the scope of the project and prepare the bid documents as to not delay this project any further. Commissioner Falcinelli also stated that the water & sewer operating fund surplus should be moved to water tank reserve fund and could potentially be used for the consultant.

Next meeting will be held May 22, 2019 at 7pm.

PUBLIC WORKS – Commissioner Bussard reported:

Elm Street parking lot is under construction and will be tar, chipped and sealed by mid-July.

Commissioner Bussard stated that there are a lot of stuff going on throughout Town: street patching contract is underway, contractor has been working on replacing the boiler at Municipal Center, our guys have been mulching and they also installed the Veteran banners along Main Street and at the War Memorial. Commissioner Bussard also stated that our guys repaired a 10” waterline in the Glenbrook Subdivision on Sunday night.

SUSTAINABILITY – Commissioner Dietrick reported:

Green Expo was held Saturday, April 27, 2019 although very windy it was a great event. Next meeting is May 21, 2019 at 5pm.

PLANNING COMMISSION – Commissioner Catania reported:

Next workshop is May 15, 2019 and the meeting is Monday, May 20, 2019 at 7pm.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

They applied for \$15,000 for bleachers and \$50,000 to finish the walking trail at Remsberg Park. The meeting will take place in early June.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Encouraged our residents to sign up for our list serve and robo calls.

NEW BUSINESS:

Petition Residents to Lower the Speed Limit within the Middletown Glen Subdivision – Drew stated that at the workshop the Board agreed to place the speed camera on Ingalls Drive to collect some data. Sean Mahar, 203 Ingalls Drive – stated that since the article in the newspaper and social media discussion he has noticed the residents slowed down. Burgess Miller stated that the Town has advised our Deputies no more warnings. Commissioner Bussard state that the Public Works Committee will be meeting within the next week or so to discuss some guidelines on where crosswalks should be placed as well as to make a determination if a stop sign is needed on Ingalls Drive at Gaver Way.

Amendments to the Banner Policy – Discussion – Drew and Ann went over the proposed changes to be made to the Banner Policy. Burgess Miller stated that the Board will vote on this at the June 10, 2019 meeting.

Amendments to Design Manual for Water Service Connections – Discussion – Drew stated that this item will be discussed by the Water & Sewer Committee at their May 22, 2019 meeting at which time they will make a recommendation back to the Town Board.

Schedule Public Hearing for FY2020 Budgets – Thursday, June 6, 2019 at 7pm.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

- *Walking Tour – Main Street Middletown – Saturday, May 18, 2019*
- *Memorial Day Social – Middletown Arts & Activities, Saturday, May 25, 2019*

Meeting adjourned at 8:47pm.

Respectfully submitted,
Ann Griffin
Office Manager