

Memorandum

To: Middletown Sustainability Committee

From: Cindy Unangst, Staff Planner

Date: May 8, 2023

RE: **May Sustainability Committee meeting - Tuesday, May 16th in person and via Lifesize**

Time: May 16, 2023, 05:00 PM Eastern Time

Meeting link

<https://call.lifesizecloud.com/12429552>

Passcode

21769

Phone

United States:+1 (312) 584-2401

Meeting discussion items:

1. April meeting minutes approval
2. Green Lecture series with library – Anna Twigg with DNR to talk about the 5M Trees initiative – 8 attendees; Bees 101 with Sara Gibson of the Frederick Beekeeping Association – Saturday, May 20th at 1:00pm
3. Little Seed Library – ‘Preparing your garden beds and when to plant specific plants’ - Saturday, April 29th at 2:00pm – did anyone attend?; next up is ‘Composting’ at Fox Haven Farm – Saturday, June 3rd at 10:30am
4. Outreach sub-committee report –
5. Green Expo – evaluation
6. Pollinator demonstration gardens – Village of Foxfield eyebrow and circle planting – planting event Saturday, May 6 was able to plant half of the plugs; need help this coming Saturday, May 13th to finish; pollinator garden care schedule on Sign Up Genius;
7. Compost project – compost bins available for purchase at municipal center;
8. Tree plantings – tree planting maintenance/inventory schedule (see below); Ben Fritton tree planting offer; Arbor Day tree planting on Friday, April 28th – 54 trees – big success;
9. Tree trails – Bethany, forestry board member, joined us to help with tree id on Cone Branch trail; still stumped on exact species of chestnut and hickory. New trees to add to Wiles Branch tree trail – white ash and black willow.
10. Tree City USA – we received recognition as a 2022 Tree City USA municipality as well as receiving the Growth Award. In addition, we received the PLANT award for 2022.

11. Gift Tree Program – flyer boxes at Wiles Branch Park, Memorial Park and on Cone Branch Trail – please monitor as you frequent those areas; the gift trees were planted on April 24th – one fringetree and one magnolia; new application came in for a redbud to be planted this fall; QR code decals have been ordered;
12. Recycling event – fall event will be held on Saturday, October 21st; we have moved the time frame for the October event to 9am - Noon;
13. No Idle Zone – discussion
14. Trex plastic bag collection – need to discuss what to do during the summer
15. Battery recycling at the Municipal building
16. Climate Summit event (Mark)
17. Beehives in town parks request
18. Envision Frederick hosting Green Drinks in Middletown – Wednesday, June 7th at 6:00pm – The Main Cup – topic of being a Bee City
19. June meeting date – third Tuesday – June 20th

GOALS FOR 2023:

PLANT 100 TREES IN 2023 – 135 planted in April ✓									
GIFT TREE PROGRAM - GOAL OF \$1000 – \$358 paid in April									
QUANTIFY/SHOW PROGRESS ON 25% CANOPY BY 2025									
HOLD GREEN EXPO - ✓									
SUPPORT MES & MMS LOOL PROGRAM - VOLUNTEER SUPPORT -									
PROMOTE & SELL 20 COMPOSTING BINS – 8 sold									
PROMOTE & SELL 25 RAIN BARRELS (GRANT REQUEST)?									
EVALUATE & RECOMMEND STREETLIGHT BUYBACK PROGRAM TO TOWN BOARD									
CREATE 2 AC POLLINATOR MEADOW NEAR SOLAR ARRAY									
EDUCATION ON STORMWATER PERMIT PROGRAMS									

FUTURE AGENDA ITEMS:

- Habitat advisor volunteers

TREE PLANTING MAINTENANCE SCHEDULE

- May 19 (Friday) 10:00-11:30am – inventory water tank FRO trees off Layla**
- June 2 (Friday) 2-3:30pm - Wiles Branch dog park**
- June 16 (Friday) 10-11:30am –North Pointe–pruning & staking**
- June 23 (Friday) 10-11:30am– maple tree pruning at Remsberg Park**
- June 27 (Tuesday) 9-10:30am – Cone Branch pocket park pruning**

DRAFT April Sustainability Committee Meeting Minutes

Date: Tuesday, April 18, 2023, 5:00 p.m. to 6:30 p.m.

In attendance In-person and via Lifesize: Cindy Unangst, Kevin Stottlemeyer, Kristin King, Lexi Sassi, Mark Carney, Ann Payne

Meeting minutes:

1. March meeting minutes approved.
2. Green Lecture series with library – Anna Twigg with DNR to talk about the 5M Trees initiative – Thurs., April 20th at 6:30pm – Cindy will send out an email reminder; Bees 101 with Sara Gibson of the Frederick Beekeeping Association – Saturday, May 20th at 1:00pm – Cindy will not be able to attend this one.
3. Little Seed Library – Kick-off for the 2023 Gardening series – Saturday, March 25th Seed Saving & Starting Seeds Indoors – very well attended; the library will be at the Green Expo doing seed bombs; we will continue the discussion about whether to donate native seeds to the seed library; next up ‘Preparing your garden beds and when to plant specific plants’ on Saturday, April 29th at 2:00pm
4. Outreach sub-committee report – Door hangers advertising Green Expo and Arbor Day events were distributed.
5. **Green Expo** – Saturday, April 22nd – 10am – 2pm! Set-up begins at 9am; a person to do the devotional has not been determined yet, so instead we will just have Kevin read the Earth Day proclamation; Castle Hill Farm has added a raffle prize of a truckload of sheep compost which is valued at \$25 – the winner will need to pick it up at the farm; next year we might want to advertise the Expo on Homegrown Frederick and/or Local Harvest to get more farms involved; the activities for the various tables look promising; the pollinator garden table looks good; the outreach subcommittee is doing an inspiring job of energizing the displays and information. Remaining to do’s include sending out reminders/info to exhibitors, work on signage, and Lexi has agreed to take photos.
6. Pollinator demonstration gardens – Memorial Park garden plant theft replanting will be done prior to the Expo; Village of Foxfield eyebrow and circle planting – plants have been ordered – planting event on Saturday, May 6th beginning at 8am; pollinator garden care schedule on Sign Up Genius – Ann will send out to the group again.
7. Compost project – compost bins available for purchase at municipal center; community compost bin stolen again from Memorial Park – was informed that this was most likely due to driver error; a container of cooking oil was left by the compost bin and some kids took it and dumped it around the parking lot.
8. Tree plantings – tree planting maintenance/inventory schedule (see below); Ben Fritton tree planting offer – still need to talk to him about this; Arbor Day tree planting will be Friday, April 28th 1-3pm – 50 trees; 45 residents signed up for free trees; MUCFC grant of \$1,000 was awarded; Potomac Edison paying \$10 per tree for Arbor Day event and employees will volunteer; will also have volunteers from Qiagen and Matan companies;
9. Tree trails – Bethany, forestry board member, joined us to help with tree id on Cone Branch trail; still stumped on exact species of chestnut and hickory. New trees to add to Wiles Branch tree trail – white ash and black willow.

10. Tree City USA – we received recognition as a 2022 Tree City USA municipality as well as receiving the Growth Award. In addition, we received the PLANT award for 2022.
11. Gift Tree Program – flyer boxes at Wiles Branch Park, Memorial Park and on Cone Branch Trail – please monitor as you frequent those areas; the gift trees will be planted on April 24th; Mark is working on purchasing a decal with a QR code for the program that we can stick on the brochure boxes instead of continuing to fill the boxes with the flyers.
12. Recycling event – the event on March 11th was an enormous success – Yuck Old Paint and the Buddy Project had to leave before the event ended due to trucks being full; fall event will be held on Saturday, October 21st; we have moved the time frame for the October event to 9am - Noon.
13. No Idle Zone – Lexi is involved with the PTSA and will bring the topic up.
14. Trex plastic bag collection – seems to be going well.
15. Outreach to Kris and Edamarie – Kris is recovering from a stroke. We agreed to send them a card and gift card for \$75 to The Main Cup. Kevin will take care of that.
16. Facebook topics – Ann is requesting that members contribute educational links to native trees and plants that we can post on the Facebook page.
17. Envision Frederick hosting Green Drinks in Middletown – Wednesday, June 7th at 6:00pm – The Main Cup – topic of being a Bee City
18. May meeting date – third Tuesday – May 16th.

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CREATE 2 AC POLLINATOR MEADOW NEAR SOLAR ARRAY									
EDUCATION ON STORMWATER PERMIT PROGRAMS									

TREE PLANTING MAINTENANCE SCHEDULE

- April 18 (Tuesday) 8:00am – tree delivery at East Wastewater Treatment Plan**
- April 25 (Tuesday) 12:30-1:30 – inventory FRO area at Alt 40/Knoll Side Lane**
- April 25 (Tuesday) 1:30-3:30 – mark tree locations for Arbor Day planting – Layla Drive**



Composting at Fox Haven Farm



SATURDAY
JUNE 3
10:30 a.m.



Fox Haven Farm
3630 Poffenberger Road
Jefferson, MD 21755

Join Lacey Walker at Fox Haven Farm and Learning Center for an interactive class on creating and maintaining a compost system. We'll work with a 3 bin system as well as a small scale vermicompost bin. We'll talk about common problems with at-home composting and how to make the best soil amendment possible using our food and yard waste.

This program will take place at Fox Haven Farm, 3630 Poffenberger Road, Jefferson, MD, 21755.

Seed Library
Borrow • Grow • Share
Middletown Branch Library



FREDERICK
COUNTY
PUBLIC
LIBRARIES

fcpl.org

Swap & Recycling Event

Saturday • May 13, 2023 • 9 a.m.-2 p.m.

Shafer Park, Boonsboro, Md. - Community Center Parking Lot & Pavilion #1

Free Parking: Lot behind Alex's gas station (Stouffer Ave. entrance)

Open to the Public - Entertainment by Tony M Music - Tree Giveaway

RECYCLING Drive-thru, Drop-off Loop Option to stay in your vehicle (See list of recyclables below)	SWAPS Clean Clothing & Sports Equip., Household Goods, Plants, Books, Jewelry & Craft Supplies	BOTTLE CRUSHING Bring clean glass bottles; take home sand in your bucket. Free service by Crushin' It.
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Recyclable Items Collected

Destination

Appliances, furniture, household goods (NO appliances with refrigerants).....	ReStore of Hagerstown/Swap
Batteries – rechargeable & non-rechargeable.....	Battery One
Bikes, bike helmets, bike tires/tubes & sewing machines.....	Bikes for the World
Blankets & luggage (Clothing Swap in Pavilion #1).....	Swap/Goodwill
Books, magazines, textbooks & encyclopedias.....	Booksavers/Swap
Bottles & tubes: hair & skin products (no cans), cosmetic packaging.....	TerraCycle
Building materials, electrical, plumbing, hardware	ReStore of Hagerstown
Canning jars (all sizes).....	Green Fest Committee
Cardboard, paper, metal cans, #1 - #7 plastics.....	Apple Valley Waste
Cell phones & cords.....	Washington County Recycling
Clothing (infant through adult) & sports equipment (Pavilion #1).....	Clothing Swap
Craft supplies (near Pavilion #1)	Green Fest Swap
Crayons	The Crayon Initiative
Egg cartons.....	Green Fest Committee
Electronics (usable).....	Horizon Goodwill
Electronics (unusable).....	Washington County Recycling
Eyeglasses/cases & hearing aids.....	Boonsboro Lions Club

(More on Back)

(Continued from front)

Recyclable Items Collected

Destination

Fluorescent tubes (limit of 6, four-foot tubes) & CFL bulbs.....	Cleanlites Recycling
Gardening supplies.....	Green Fest Plant Swap
Glass bottles (beer, wine, condiment, etc.) for crushing into sand.....	Crushin' It
Ink cartridges.....	Green Fest Committee
Jewelry & accessories (table in lawn area near Pavilion #1)	Green Fest Swap
Linens & textiles (clean).....	Horizon Goodwill
Musical instruments.....	Boonsboro Band Boosters
Paint (9 a.m.-12 p.m. only).....	Yuck Old Paint
<ul style="list-style-type: none"> ● FEES Charged: \$5 per can. Cash, check & credit card accepted on site ● Latex & oil-based accepted with original containers & labels 	
Pet supplies: clean blankets, towels, food & crates.....	Humane Society
Plants (indoor/outdoor), trees, seedlings & seeds	Green Fest Plant Swap
Plastics:	
<ul style="list-style-type: none"> ● Buckets, plastic cardboard & Rubbermaid containers..... ● Hard Plastic Furniture/Children's Plastic Playground items..... 	
Apple Valley Waste	Apple Valley Waste
Boonsboro Police Department	Boonsboro Police Department
TerraCycle	TerraCycle
Conservit	Conservit
Goodwill/Swap	Goodwill/Swap
Nike	Nike
TerraCycle	TerraCycle
Washington County Recycling	Washington County Recycling
Joni & Friends/Wheels for the World	Joni & Friends/Wheels for the World
ReCORK	ReCORK
Conservit	Conservit



SPONSORS

- Boonsboro Green Fest Committee
- Town of Boonsboro
- Boonsboro Environmental Commission
- Washington County Recycling

●Solar-powered sound system provided by Mike Sokol of RVelectricity●

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→ **Early drop-off for Clothing Swap**
Fri., May 12 (3-6pm) - Pavilion #1

NO TRASH or APPLIANCES WITH REFRIGERANTS ACCEPTED

Follow Boonsboro Green Fest on Facebook & Instagram ● Email: info@boonsborogreenfest.com

Printed on recycled paper with soy-based ink in solar-powered print shop



**green
drinks**

**Join us:
eat, drink, learn, discuss.**

Bee City!

How Middletown Did It & Why

SPEAKER: Cindy Unangst

Middletown Green Team Co-Chair and Town Planner

Wed. June 7, 2023 | 6–8 pm

The Main Cup | 14 W Main Street | Middletown MD 21769

BROUGHT TO YOU BY



THIS EVENT IS A NON PARTISAN POLITICS-FREE ZONE!