



AGENDA FOR THE BUDGET WORKSHOP

May 17, 2017

6:30 p.m.

GENERAL FUND BUDGETS – FY 2018

- **Operating Budget**
 - **250th Celebration Total Project Budget**
 - **Community Groups**
- **Capital Improvements Program (CIP)**

WATER & SEWER FUND BUDGETS – FY 2018

- **Operating Budget**
 - **Capital Improvements Program (CIP)**
-

**TOWN OF MIDDLETOWN
GENERAL FUND
BUDGET FY 2017**

| DESCRIPTION | AUDIT FY 2012 | AUDIT FY2013 | AUDIT FY2014 | AUDIT FY2015 | AUDIT FY2016 | Budget FY 2017 | Budget FY 2018 |
|--|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|
| REVENUE | | | | | | | |
| LOCAL TAXES | | | | | | | |
| Real Property | 1,261,942 | 1,093,396 | 1,111,313 | 1,125,061 | 1,133,834 | 1,244,642 | 1,269,903 |
| Tangible Personal Property | 29,267 | 42,120 | 35,392 | 38,043 | 39,544 | 37,108 | 38,248 |
| Public Utilities | 8,037 | 9,426 | 10,664 | 11,609 | 9,400 | 12,841 | 9,827 |
| Franchise (Cable) | 38,623 | 43,219 | 45,419 | 46,222 | 48,405 | 49,940 | 50,615 |
| Discounts | (15,068) | (12,961) | (13,585) | (13,458) | (14,112) | (16,182) | (16,475) |
| Penalties & Interest | 10,328 | 8,570 | 1,652 | 8,540 | 8,085 | 10,357 | 10,544 |
| | 1,333,129 | 1,183,770 | 1,190,855 | 1,216,017 | 1,225,156 | 1,338,705 | 1,362,662 |
| STATE SHARED TAXES | | | | | 11.91% | 3.88% | |
| Amusement Taxes | 35,977 | 36,435 | 33,016 | 20,856 | 9,565 | 22,500 | 21,526 |
| Highway User Taxes | 59,110 | 38,352 | 132,049 | 137,530 | 156,127 | 162,421 | 160,606 |
| | 95,087 | 74,787 | 165,065 | 158,386 | 165,692 | 184,921 | 182,132 |
| COUNTY SHARED TAXES | | | | | | | |
| Income Taxes | 725,954 | 695,154 | 774,117 | 788,153 | 915,506 | 867,672 | 896,179 |
| Tax Equity | 296,884 | 561,699 | 584,765 | 581,111 | 555,964 | 566,687 | 610,423 |
| | 1,022,838 | 1,256,853 | 1,358,882 | 1,369,264 | 1,471,470 | 1,401,624 | 1,506,602 |
| LICENSES, PERMITS & FEES | | | | | | | |
| Filing/Permit Fees | 5,745 | 4,130 | 7,688 | 6,501 | 6,013 | 6,500 | 6,500 |
| Beer, Wine & Liquor | 1,970 | 1,990 | - | - | - | 1,950 | - |
| Traders | 4,941 | 4,421 | 6,898 | 4,899 | 4,752 | 4,900 | 4,900 |
| Planning & Zoning | 3,211 | 18,107 | 31,995 | 34,881 | 11,450 | 13,691 | 21,450 |
| | 15,867 | 28,648 | 46,581 | 46,281 | 22,215 | 27,041 | 32,850 |
| PARKS & RECREATION | | | | | | | |
| Pavillion Fees | 1,990 | 2,030 | 1,860 | 1,860 | 3,158 | 1,900 | 3,158 |
| POLICE PROTECTION | | | | | | | |
| State Grant | 15,126 | 15,126 | 24,236 | 24,066 | 24,987 | 26,187 | 26,187 |
| MISC INCOME | | | | | | | |
| Other (Bank Grant, Animal, Citations) | 1,232 | 62,088 | 2,016 | 21,909 | 4,910 | 2,500 | 2,500 |
| LGIT Health Insurance Rebate | | 9,516 | 13,531 | | | | |
| FredCo Municipal Recycling Reimbursement | | | | | | 5,000 | |
| Community Events (Hotel Tax) | | | 13,386 | | | | 38,000 |
| MISC | 1,232 | 62,088 | 28,933 | 21,909 | 4,910 | 7,500 | 2,500 |
| OPERATING REVENUE | 2,485,269 | 2,623,302 | 2,816,412 | 2,837,782 | 2,917,587 | 2,987,878 | 3,116,092 |
| EXPENSES | | | | | | | |
| LEGISLATIVE | | | | | | | |
| Commissioner's Fees | 12,000 | 12,000 | 12,000 | 12,000 | 12,900 | 15,600 | 16,500 |
| Communications | 1,243 | 3,247 | 3,394 | 3,127 | 3,185 | 3,480 | 9,480 |
| Dues & Subscriptions | 7,238 | 7,312 | 7,420 | 7,525 | 7,226 | 7,400 | 7,400 |
| Office Supplies/Expenses | 3,631 | 7,925 | 2,731 | 3,343 | 7,359 | 3,600 | 7,500 |
| Advertising | 750 | 431 | 513 | 613 | 2,331 | 750 | 2,500 |
| Meetings & Conventions | 8,182 | 11,592 | 4,633 | 6,403 | 15,048 | 9,000 | 15,000 |
| | 33,044 | 42,507 | 30,691 | 33,011 | 48,049 | 39,830 | 58,380 |
| EXECUTIVE | | | | | | | |
| Burgess | 6,000 | 6,000 | 6,000 | 6,000 | 7,050 | 10,200 | 10,200 |
| ELECTION EXPENSES | | | | | | | |
| Clerk Fees | 430 | - | 350 | - | 450 | - | 450 |
| Printing, Supplies, Advertising | 235 | - | 59 | - | 223 | - | 250 |
| | 665 | - | 409 | - | 673 | - | 700 |
| GENERAL/ADMINISTRATIVE SERVICES | | | | | | | |
| Capital Outlay | 59,989 | | 14,075 | | | | |
| Administration Salary | 163,182 | 189,913 | 199,118 | 216,763 | 248,153 | 247,131 | 254,512 |
| Postage & Printing | 66 | 128 | 74 | 36 | 16 | 200 | 200 |
| Communications | 6,907 | 7,641 | 7,824 | 6,774 | 6,788 | 6,977 | 7,205 |
| Computer Expenses | 21,934 | 16,250 | 26,983 | 24,355 | 27,814 | 28,400 | 29,512 |
| Supplies & Expense | 19,682 | 29,306 | 23,750 | 24,396 | 26,345 | 26,000 | 27,953 |
| Maintenance & Repairs | 41,773 | 60,320 | 42,395 | 32,801 | 30,325 | 13,400 | 29,600 |
| Professional Services | 3,600 | 6,600 | 6,809 | 4,845 | 5,470 | 4,600 | 4,600 |
| Dues & Subscriptions | 145 | 25 | 111 | - | - | 150 | 150 |
| Meetings & Seminars | 35 | 20 | 26 | 132 | 161 | 100 | 100 |
| Water and Sewer Grant | | | 100,000 | 203,219 | 80,000 | | |
| | 317,313 | 310,203 | 421,165 | 513,321 | 425,072 | 326,958 | 353,833 |
| OPERATIONS/MAINTENANCE | | | | | | | |
| Maintenance - Capital Outlay | 5,049 | 73,478 | | | | | |
| Director Salary | 81,435 | 83,789 | 86,659 | 91,351 | 97,515 | 97,355 | 101,415 |

**TOWN OF MIDDLETOWN
GENERAL FUND
BUDGET FY 2017**

| DESCRIPTION | AUDIT FY 2012 | AUDIT FY2013 | AUDIT FY2014 | AUDIT FY2015 | AUDIT FY2016 | Budget FY 2017 | Budget FY 2018 |
|---|------------------|-----------------|-----------------|-----------------|-----------------|-------------------|-------------------|
| Maintenance Salary | 28,964 | 34,027 | 40,297 | 40,064 | 90,045 | 126,742 | 130,351 |
| Communications | 5,906 | 6,524 | 6,878 | 7,564 | 8,830 | 9,000 | 9,000 |
| Supplies | 12,958 | 11,300 | 6,540 | 10,426 | 11,631 | 17,000 | 17,960 |
| Dues/Training/Certifications | 563 | 431 | 1,509 | 449 | 2,299 | 1,500 | 1,500 |
| Landscaping / Beautification | | | | | | | |
| Maintenance & Repairs | 19,035 | 12,286 | 13,900 | 11,963 | 15,514 | 8,000 | 14,540 |
| Mowing | | 10,640 | 10,646 | 12,047 | 11,780 | 12,133 | 12,133 |
| Tools & Equipment | 3,698 | 2,754 | 3,256 | 1,288 | 1,726 | 500 | 2,544 |
| | 157,608 | 235,229 | 169,685 | 175,152 | 239,340 | 272,230 | 289,443 |
| PROFESSIONAL SERVICES | | | | | | | |
| Independent Accounting | 12,000 | 12,250 | 13,000 | 28,100 | 13,000 | 16,000 | 16,000 |
| Legal - Development & Ordinance | 4,883 | 8,002 | 8,892 | 5,852 | 9,309 | 7,796 | 7,388 |
| | 16,883 | 20,252 | 21,892 | 33,952 | 22,309 | 23,796 | 23,388 |
| PLANNING & ZONING | | | | | | | |
| Salaries | 35,429 | 36,045 | 39,200 | 41,194 | 41,672 | 44,072 | 43,997 |
| Bd Members Compensation | 7,650 | 7,800 | 7,800 | 7,800 | 7,950 | 7,800 | 7,800 |
| Zoning Expenses | 1,486 | 9,887 | 2,593 | 3,114 | 1,716 | 3,207 | 1,778 |
| | 44,565 | 53,732 | 49,593 | 52,108 | 51,338 | 55,079 | 53,574 |
| MAIN STREETS MANAGER | | | | | | | |
| Mainstreet - Capital Outlay | | | | | | | |
| Salary | 20,980 | 29,594 | 41,190 | 43,720 | 41,716 | 43,680 | 45,482 |
| Town Contribution | 9,812 | 8,977 | 9,523 | 10,366 | 10,970 | 10,000 | 10,000 |
| Wayfinding Signs Grant Contribution | | | | | | | |
| | 30,792 | | 50,713 | 54,086 | 52,686 | 53,680 | 55,482 |
| PUBLIC SAFETY | | | | | | | |
| Fire Department Donation | 15,000 | 15,000 | 15,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| School Crossing Guards | 14,113 | 13,844 | 13,747 | 14,812 | 15,694 | 15,758 | 16,338 |
| Deputy Contract Services | 337,107 | 336,962 | 316,375 | 333,374 | 352,149 | 401,611 | 385,232 |
| | 366,220 | 365,806 | 345,122 | 368,186 | 387,843 | 437,369 | 421,570 |
| SANITATION & WASTE REMOVAL | | | | | | | |
| Trash Collection & Disposal | | | | | | | |
| Recycling Pickup Station | | 6,477 | 7,201 | 7,459 | 6,876 | 5,000 | 5,000 |
| Regular Pick-up | 136,880 | 144,023 | 132,025 | 130,862 | 128,862 | 133,126 | 133,126 |
| Landfill - Tipping Fees | 87,747 | 89,717 | 79,575 | 82,595 | 84,356 | 84,830 | 84,798 |
| Yard Waste (April - Dec) | 29,746 | 29,789 | 30,024 | 30,024 | 27,832 | 30,672 | 30,672 |
| Eco-Bags | 17,635 | 27,203 | 18,011 | 19,566 | 19,610 | 20,260 | 18,200 |
| | 272,008 | 297,208 | 266,836 | 270,507 | 267,536 | 273,888 | 271,796 |
| RECREATION & CULTURE | | | | | | | |
| Park Capital Outlay | 320,299 | 24,685 | 234,263 | | | | |
| Park Interest | 44,638 | 25,402 | 20,968 | 17,847 | 14,632 | 11,320 | 7,906 |
| Park Loan Payments | 88,215 | 98,923 | 102,582 | 105,702 | 108,917 | 112,230 | 115,643 |
| Park Salary | 40,088 | 31,210 | 49,802 | 42,320 | 50,350 | 34,807 | 45,030 |
| Park Electric | 1,790 | 1,743 | 1,807 | 2,289 | 1,104 | 2,358 | 1,175 |
| Park Supplies/Equipment | 7,035 | 4,571 | 3,832 | 15,574 | 1,143 | 1,500 | 1,500 |
| Park Mowing Contract | 19,715 | 28,620 | 22,113 | 23,964 | 26,692 | 26,215 | 32,319 |
| Park Repairs & Maintenance | 12,607 | 7,430 | 28,316 | 24,439 | 45,351 | 24,950 | 35,990 |
| | 534,387 | 222,584 | 463,683 | 232,135 | 248,189 | 213,379 | 239,564 |
| HIGHWAYS & STREETS | | | | | | | |
| Streets Capital Outlay | 158,610 | 261,530 | 398,137 | | | | |
| Vehicle/Equipment Capital Outlay | | | | | | | |
| Salaries - Regular | 66,957 | 75,592 | 90,310 | 76,647 | 73,748 | 48,841 | 71,266 |
| Street Lighting | 154,811 | 151,802 | 160,240 | 160,973 | 167,897 | 161,916 | 203,160 |
| Storm Water Management | 2,335 | 678 | 7,688 | 1,673 | 2,299 | 7,800 | 7,800 |
| Snow Removal | 12,307 | 36,192 | 80,759 | 100,830 | 72,612 | 75,000 | 83,100 |
| Mowing (SWM & Streets) | 25,373 | 28,240 | 27,648 | 29,696 | 31,744 | 32,696 | 33,440 |
| Repairs & Resurfacing | 90,916 | 76,270 | 34,504 | 166,470 | 6,794 | 67,195 | 92,000 |
| Signs | 3,042 | 3,112 | 5,367 | 3,904 | 5,083 | 6,200 | 12,400 |
| Truck Repair & Maintenance | 21,210 | 32,801 | 40,460 | 35,615 | 35,693 | 48,600 | 42,600 |
| Equipment Repairs & Maintenance | 5,813 | 3,837 | 2,281 | 3,135 | 3,511 | 10,000 | 26,675 |
| Street Loan - Principal | 10,000 | 10,500 | 11,000 | 11,500 | 12,000 | 78,460 | 79,300 |
| Street Loan - Interest | 8,987 | 8,953 | 9,016 | 7,418 | 85,447 | 60,927 | 59,874 |
| Case Loader -Principal & Interest | 21,805 | - | 14,555 | 28,352 | - | 15,159 | - |
| | 582,166 | 689,507 | 881,965 | 626,213 | 496,828 | 612,795 | 711,615 |
| MISCELLANEOUS | | | | | | | |
| MT Historical Society | 10,000 | | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Donations | 600 | - | - | - | 1,000 | 100 | 100 |
| Mileage - Travel | 3,574 | 1,997 | 2,698 | 3,436 | 1,957 | 4,578 | 2,732 |
| Web Page / Directory / Public Information | 3,373 | 4,118 | 4,445 | 3,625 | 15,097 | 1,400 | 3,890 |
| Community Events | 45,488 | 51,752 | 36,268 | 37,855 | 51,772 | 30,250 | 35,260 |
| Payroll Taxes | 36,658 | 38,007 | 41,414 | 42,269 | 54,019 | 56,578 | 58,923 |

**TOWN OF MIDDLETOWN
GENERAL FUND
BUDGET FY 2017**

| DESCRIPTION | AUDIT FY 2012 | AUDIT FY2013 | AUDIT FY2014 | AUDIT FY2015 | AUDIT FY2016 | Budget FY 2017 | Budget FY 2018 |
|---------------------------------|--------------------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------------------|---------------------------|
| Insurance | | 12,150 | | | | | |
| Property | 7,556 | 10,902 | 12,559 | 12,986 | 12,477 | 13,376 | 13,499 |
| Health | 91,035 | 97,092 | 98,119 | 96,741 | 122,055 | 111,243 | 115,842 |
| Worker's Compensation | 12,197 | 16,042 | 14,784 | 15,487 | 14,456 | 11,921 | 20,372 |
| Professional | 1,248 | - | - | 946 | 946 | 688 | 946 |
| Pension | 53,067 | 43,167 | 49,131 | 56,298 | 49,784 | 75,062 | 68,184 |
| Real Estate Taxes | 712 | 753 | 2,356 | 712 | 800 | 1,242 | 800 |
| Miscellaneous | 4,475 | 50,197 | 10,116 | 1,231 | 12,688 | 3,500 | 3,500 |
| | 269,983 | 326,177 | 316,890 | 276,586 | 342,051 | 314,938 | 329,049 |
| TOTAL OPERATING EXPENSES | 2,077,687 | 2,209,513 | 2,373,169 | 2,636,256 | 2,583,964 | 2,634,143 | 2,818,594 |
| TOTAL OPERATING SURPLUS | 407,582 | 413,789 | 443,243 | 201,526 | 333,623 | 353,735 | 297,497 |

**250th Celebration
Total Project Budget**

| | 11/14/2016 | 5/8/2017 |
|---|-----------------------|------------------------|
| Revenue | Approved Costs | Projected Costs |
| Town of Middletown | \$ 46,590.00 | \$ 46,590.00 |
| Grant from MHAA | \$ 10,000.00 | \$ 10,000.00 |
| Donations from Businesses & Individuals | | \$ 3,750.00 |
| Total Revenue | \$ 56,590.00 | \$ 60,340.00 |
| Expenses | | |
| Town Hall Make Over - Exhibit Gallery | | |
| Consultant Fees | \$ 15,010.00 | \$ 15,010.00 |
| Window Exhibits | \$ 4,800.00 | \$ 4,800.00 |
| Introductory Panel | \$ 2,200.00 | \$ 2,200.00 |
| Other Costs | \$ 105.00 | \$ 105.00 |
| Display Cases | \$ 16,000.00 | \$ 16,000.00 |
| Advertisement of Grand Opening | | \$ 338.00 |
| Sub-Total | \$ 38,115.00 | \$ 38,453.00 |
| Walking Tour | | |
| Graphic Designer | \$ 2,000.00 | \$ 2,000.00 |
| Printing 2,500 Copies | \$ 2,000.00 | \$ 2,000.00 |
| Editor | | \$ 400.00 |
| Sub-Total | \$ 4,000.00 | \$ 4,400.00 |
| Walking Tour Via Town Website Story Maps | | |
| Walking Tour Via Town Website Story Maps | \$ 2,000.00 | \$ 2,000.00 |
| Sub-Total | \$ 2,000.00 | \$ 2,000.00 |
| Speaker Series | | |
| Speaker Fee | \$ 600.00 | \$ 600.00 |
| Design 2-sided Full Color Rack Card | \$ 775.00 | \$ 775.00 |
| Printing 2,500 Copies | \$ 550.00 | \$ 550.00 |
| Advertisement | | \$ 1,140.00 |
| Sub-Total | \$ 1,925.00 | \$ 3,065.00 |
| Round Table Discussions (Luncheons) | | |
| Printed Invitations | \$ 150.00 | \$ 150.00 |
| Videographer | \$ 400.00 | \$ 400.00 |
| Food | | \$ 1,000.00 |
| Sub-Total | \$ 550.00 | \$ 1,550.00 |
| Total Expenses | \$ 46,590.00 | \$ 49,468.00 |
| Surplus/Deficit | \$ 10,000.00 | \$ 10,872.00 |

| Heritage Park | | |
|--|------------------------|--------------------|
| Revenue | Projected Costs | |
| Grant from Main Street | \$ | 4,000.00 |
| Grant from Tourism | \$ | 10,000.00 |
| Total Revenue | \$ | 14,000.00 |
| Expenses | | |
| Water Fountain | \$ | 1,000.00 |
| Installation | \$ | 1,000.00 |
| Plumbing | \$ | 2,500.00 |
| Hanging Civil War Banners | \$ | 2,280.00 |
| Installation on Peter Shafer House | \$ | 500.00 |
| Picture of Middletown / Mural 20' X 24' | \$ | 8,853.00 |
| Installation on Bank Building | \$ | 500.00 |
| Electric Conduit (Christmas Tree & Other Lighting) | \$ | 2,500.00 |
| Landscaping Construction of Sitting Area | \$ | 12,750.00 |
| | \$ | 31,883.00 |
| Total Expenses | \$ | 31,883.00 |
| Surplus/Deficit | \$ | (17,883.00) |

CIP Showing

ALL Improvements Fees in General Fund

BURGESS AND COMMISSIONERS OF MIDDLETOWN

GENERAL CAPITAL IMPROVEMENT BUDGET

FY 2018 - FY 2022

INCOME

| | FY '18 | FY '19 | FY '20 | FY '21 | FY '22 |
|---|--------------------|------------------|------------------|------------------|----------------------|
| CASH RESERVES | \$881,203 | \$436,808 | \$283,157 | \$8,365 | (\$1,825,614) |
| INTEREST INCOME | \$2,203 | \$1,092 | \$708 | \$21 | (\$4,564) |
| IMPROVEMENT FEES | \$241,500 | \$241,500 | \$206,500 | \$70,000 | \$7,000 |
| OPERATING INCOME From Previous Years | \$353,739 | \$297,757 | \$300,000 | \$473,000 | \$523,000 |
| COMMUNITY LEGACY GRANTS | \$64,000 | | | | |
| PROGRAM OPEN SPACE and Community Parks & Playground | \$76,500 | | | | |
| SUB-TOTAL | \$1,619,145 | \$977,157 | \$790,365 | \$551,386 | (\$1,300,178) |

PROJECTS

Highways & Streets

| | | | | | |
|---|-----------|-----------|-----------|-------------|-----------|
| SHA Streetscape Lighting | \$175,000 | | | | |
| Boileau Court - Mill & Overlay | | \$50,000 | \$250,000 | \$1,250,000 | \$200,000 |
| Broad St. - Franklin Street (Inlets and Road Reconstruction) | | \$80,000 | \$160,000 | | \$300,000 |
| Cone Branch Drive & Court - Mill & Overlay | | \$40,000 | \$100,000 | | |
| Elm Street Parking Lot Upgrades - Reconfiguration and Paving | | | | | |
| Franklin Street - Mill & Overlay (Broad to Walnut Pond Court) | | | | | |
| Ivy Hill Drive - Mill & Overlay | | | | | |
| Linden Blvd (Broad Street to Pine Street) | | | | | |
| Linden Blvd Culvert Replacement | \$207,500 | | | | |
| Locust Blvd. & Court (Road Reconstruction) | \$125,000 | | | | |
| Lombardy Court - Selective Patching, Mill & Overlay | | | | | |
| Mantha Mason Drive - Mill & Overlay | | | \$30,000 | | |
| Manda Drive - Mill & Overlay | | | \$175,000 | | |
| Manda Court - Mill & Overlay | | | | | |
| Prospect St. (Road Reconstruction) | \$10,000 | \$50,000 | | \$500,000 | \$100,000 |
| Washington Street Retaining Wall | \$130,000 | \$25,000 | | | |
| Young Branch Drive - Mill & Overlay | | | | | |
| Foxfield Swale Reconstruction | \$15,000 | | | | |
| Expansion of Maintenance Shop | \$75,000 | \$250,000 | | | |
| Pedestrian Safety Improvements - Franklin Street (Prospect to Primary School) | \$75,000 | | | | |
| Wayfinding Signs (Previously Funded in FY2015 CIP) | \$8,750 | | | | |
| SWM Fence Replacements | | \$12,000 | | | |

Recreation & Culture

| | | | | | |
|--|----------|--|--|--|--|
| Remsburg Park - Walking Trail and Bridge over Cone Branch Creek (90% Grant, POS 10%) | \$87,000 | | | | |
| Remsburg Park - Precast Concrete Bathroom (90% Grant, POS 10%) | \$40,000 | | | | |
| Memorial Park - Playground Replacement & Rehab (90% Grant, POS 10%) | \$36,000 | | | | |
| Heritage Park (MVB Property) | \$31,883 | | | | |
| Heritage Museum (Upstairs Town Office) (Previously Funded in FY 2017 CIP) | \$39,000 | | | | |
| Belico Silk Seeder - Field Maintenance | \$8,000 | | | | |

General Services Administration & Operations

| | | | | | |
|---|--------------------|------------------|------------------|--------------------|------------------|
| Municipal Center - HVAC Replacement | \$30,000 | | | | |
| Municipal Center - Boiler Replacement to Natural Gas | \$35,000 | | | | |
| Information Technology - Computers, Servers, Phones, Data Backup & Recovery Systems | \$37,000 | \$37,000 | \$37,000 | \$37,000 | \$37,000 |
| Subaru Forester Replacement | | | \$30,000 | | |
| GMC Truck Body Replacement | \$17,204 | | | | |
| Dump Truck Replacement | | \$150,000 | | | |
| SUB-TOTAL | \$1,182,337 | \$694,000 | \$782,000 | \$2,377,000 | \$637,000 |

SURPLUS/(DEFICIT)

| | | | | | |
|--|------------------|------------------|----------------|---------------------|---------------------|
| | \$436,808 | \$283,157 | \$8,365 | -\$1,825,614 | -\$1,937,178 |
|--|------------------|------------------|----------------|---------------------|---------------------|



TOWN OF MIDDLETOWN
Water Sewer Operating Budget
FY 2018

| | AUDIT FY 2012 | AUDIT FY 2014 | AUDIT FY 2015 | AUDIT FY 2016 | Budget FY 2017 | Preliminary Budget FY 2018 |
|---|------------------|------------------|------------------|------------------|-------------------|----------------------------------|
| Operating Revenue | | | | | | |
| Water Revenue | 507,375 | 557,321 | 557,826 | 587,860 | 594,671 | 608,726 |
| Sewer Revenue | 506,864 | 554,722 | 557,502 | 584,783 | 594,325 | 603,153 |
| Penalties and Reconnects | 14,389 | 18,876 | 21,311 | 14,758 | 21,950 | 15,252 |
| General Fund Grant | | - | 102,740 | 80,000 | | |
| Rain Barrels | | | 1,000 | 720 | 1,000 | 1,000 |
| MISC | 8,127 | - | - | 8,627 | - | - |
| Total Revenue | 1,036,755 | 1,130,919 | 1,240,379 | 1,276,748 | 1,211,946 | 1,228,131 |
| Expenses | | | | | | |
| Administrative | | | | | | |
| Salaries | 36,078 | 38,059 | 43,379 | 36,631 | 45,134 | 48,827 |
| Communications | 6,785 | 7,761 | 11,178 | 10,748 | 11,513 | 11,742 |
| Postage | 8,589 | 9,098 | 10,304 | 9,226 | 9,558 | 9,503 |
| Office Supplies/Expenses | 12,050 | 14,470 | 13,668 | 10,761 | 12,600 | 15,712 |
| Professional Services/Legal | 6,226 | 10,578 | 16,447 | 2,512 | 2,000 | 2,000 |
| Meetings & Seminars | 496 | 895 | 392 | 350 | 500 | 2,500 |
| Advertising | 997 | 863 | 994 | 350 | 500 | 500 |
| Uniforms | 3,258 | 2,726 | 3,719 | 3,770 | 3,925 | 3,925 |
| Dues/Subscriptions/Certifications | 650 | 987 | 3,342 | 50 | 500 | 500 |
| Main Street Waterline Loan Interest | 73,803 | | 32,498 | 32,979 | 32,908 | 33,099 |
| Travel/Mileage | 202 | 175 | - | - | 200 | 200 |
| Payroll Taxes | 20,506 | 19,081 | 21,477 | 24,113 | 23,600 | 27,798 |
| Insurance | | | | | | |
| Property | 11,347 | 7,643 | 7,949 | 9,917 | 8,500 | 10,215 |
| Health | 46,026 | 37,781 | 36,608 | 19,348 | 52,831 | 53,324 |
| Worker's Compensation | 13,081 | 8,168 | 7,858 | 7,287 | 8,718 | 8,980 |
| Retirement/Pension | 20,379 | 18,954 | 19,685 | 21,550 | 28,448 | 29,230 |
| Real Estate Taxes | 292 | 292 | (22) | 292 | 292 | 292 |
| Conservation Environment | 4,691 | 3,276 | 5,755 | 1,600 | 2,000 | 2,000 |
| Vehicle/Equipment Expenses | 12,101 | 15,680 | 11,138 | 12,259 | 25,600 | 20,400 |
| Total Administrative | 277,557 | 196,487 | 246,369 | 203,743 | 269,328 | 280,746 |
| Water | | | | | | |
| Salaries | 108,348 | 113,066 | 131,501 | 150,384 | 139,545 | 175,294 |
| Water Distribution | | | | | | |
| Supplies | 2,435 | 3,764 | 3,468 | 8,185 | 3,572 | 5,500 |
| Repairs & Maintenance | 30,681 | 67,276 | 48,553 | 44,802 | 52,450 | 18,900 |
| Water Meters | 31,745 | - | - | - | - | - |
| Waterline Break Repairs | 17,697 | 72 | 3,452 | - | 5,000 | 5,000 |
| Chemicals | 477 | 185 | - | 233 | 500 | 500 |
| Tools & Equipment | 2,058 | 9,468 | 933 | 1,660 | 3,874 | 4,105 |
| Subtotal | 85,093 | 80,765 | 56,406 | 54,880 | 65,396 | 34,005 |
| Water Plant, Reservoir, Booster, Tower, BS Wellhouse | | | | | | |
| Electric | 8,814 | 26,703 | 24,588 | 23,349 | 20,150 | 23,816 |
| Supplies | 22,426 | 787 | 3,568 | 1,492 | 2,000 | 2,000 |
| Repairs & Maintenance | 4,825 | 32,305 | 17,211 | 27,112 | 31,700 | 66,700 |
| Chemicals | 50,115 | 20,454 | 21,672 | 22,512 | 23,943 | 9,199 |
| Tools & Equipment | | 2,007 | 1,590 | - | 2,400 | 2,053 |
| Testing & Analysis | | 10,488 | 11,661 | 10,783 | 12,988 | 14,400 |
| SUB-TOTAL | 86,180 | 92,744 | 80,290 | 85,248 | 93,181 | 118,168 |
| Abandoned Well Costs | | | | | - | - |
| TOTAL WATER | 279,621 | 286,575 | 268,197 | 290,512 | 298,122 | 327,467 |
| Sewer | | | | | | |
| Salaries | 109,381 | 107,724 | 120,064 | 128,101 | 121,920 | 134,998 |
| Sewer Collection System | | | | | | |
| Conebranch Pump Station | 15,418 | 27,036 | 19,518 | 34,851 | 18,500 | 18,500 |
| Brookridge South Pump Station | 6,545 | 9,854 | 11,153 | 10,465 | 9,735 | 10,779 |

TOWN OF MIDDLETOWN
Water Sewer Operating Budget
FY 2018

| | AUDIT FY 2012 | AUDIT FY 2014 | AUDIT FY 2015 | AUDIT FY 2016 | Budget FY 2017 | Preliminary Budget FY 2018 |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|---|
| Foxfield Pump Station | 5,769 | 6,968 | 6,348 | 6,973 | 6,500 | 6,500 |
| Sanitary Sewer Lines/Manholes | 14,643 | 17,316 | 17,484 | 45,670 | 25,000 | 25,000 |
| I & I Accrual | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| Subtotal | 117,375 | 136,174 | 129,503 | 172,959 | 134,735 | 135,779 |
| East WWTP | | | | | | |
| Electric | 36,746 | 38,450 | 40,211 | 28,141 | 29,647 | 25,327 |
| Parts & Supplies | 6,457 | 8,162 | 6,325 | 7,069 | 5,802 | 6,352 |
| Repairs & Maintenance | 8,596 | 11,960 | 23,354 | 28,731 | 35,800 | 16,600 |
| Chemicals | 42,961 | 32,727 | 28,329 | 31,766 | 40,844 | 33,725 |
| Mowing | 3,525 | - | - | - | - | - |
| Tools & Equipment | 7,834 | 2,849 | 8,091 | 3,954 | 5,573 | 6,090 |
| Testing & Analysis | 20,299 | 22,982 | 25,170 | 26,125 | 34,187 | 34,187 |
| Sludge Hauling Expense | 66,293 | 45,596 | 61,642 | 59,432 | 60,000 | 61,800 |
| Subtotal | 192,711 | 162,726 | 193,122 | 185,218 | 211,853 | 184,081 |
| West WWTP | | | | | | |
| Electric | 18,582 | 18,989 | 20,410 | 22,680 | 23,084 | 17,010 |
| Supplies | 678 | 4,474 | 2,121 | 2,380 | 2,500 | 2,500 |
| Repairs & Maintenance | 5,202 | 7,102 | 20,740 | 9,796 | 6,050 | 2,000 |
| Chemicals | 51,972 | 53,057 | 54,073 | 54,389 | 61,258 | 47,949 |
| Mowing | 2,225 | - | - | - | - | - |
| Tools & Equipment | 391 | 1,400 | 756 | 2,598 | 1,000 | 2,510 |
| Testing & Analysis | 8,958 | 8,808 | 9,106 | 9,831 | 10,459 | 11,649 |
| Sludge Hauling Expense | 6,358 | 17,663 | 17,250 | 17,250 | 22,650 | 22,650 |
| SUB-TOTAL | 94,366 | 111,493 | 124,456 | 118,924 | 127,001 | 106,268 |
| TOTAL SEWER | 513,833 | 518,117 | 567,145 | 605,202 | 595,509 | 561,126 |
| TOTAL OPERATING EXPENSES | 1,071,011 | 1,001,179 | 1,081,711 | 1,099,457 | 1,162,959 | 1,169,340 |
| Contingency Fund | | | | 38,481 | 40,704 | 40,927 |
| Adjusted Operating Expense | | | | 1,137,938 | 1,203,663 | 1,210,267 |
| OPERATING INCOME (LOSS) | (34,256) | 129,740 | 158,668 | 138,810 | 8,283 | 17,864 |

ALL IMPROVEMENT FEES TRANSFERRED TO GENERAL FUND



**Burgess and Commissioners of Middletown
Water & Sewer Capital Improvement Program
FY 2018 - FY 2022**

| INCOME | FY '18 | FY '19 | FY '20 | FY '21 | FY '22 |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| CASH Reserves | \$579,778 | \$172,954 | \$336,972 | \$634,923 | \$498,677 |
| DEBT SERVICE FEE - NEW HOMES | \$149,600 | \$156,500 | \$163,400 | | |
| CAPITAL IMPROVEMENT FEE | \$159,132 | \$168,966 | \$178,800 | \$348,100 | \$350,100 |
| Inflow & Infiltration - Reserve Account | \$165,000 | \$250,000 | | | |
| Land Leases | \$185,837 | \$193,271 | \$201,002 | \$209,042 | \$217,403 |
| Tap Fees (See Growth Projections) | \$621,000 | \$621,000 | \$531,000 | \$180,000 | \$18,000 |
| Main Street Waterline Loan | \$1,500,000 | \$1,500,000 | | | |
| Reservoir Cover Loan | \$180,000 | | \$1,400,000 | | |
| Total Revenue | \$3,540,347 | \$3,062,691 | \$2,811,174 | \$1,372,065 | \$1,084,181 |
| Debt Service | | | | | |
| EAST WWTP LOAN | \$241,265 | \$241,265 | \$239,265 | | |
| MAIN STREET WATERLINE LOAN | \$250,184 | \$250,294 | \$250,899 | \$252,399 | \$251,264 |
| RESERVOIR LOAN | \$56,578 | \$56,754 | \$56,754 | \$56,725 | \$56,828 |
| DEVELOPMENT PROJECTS | | | | | |
| Brookridge WTP (Loan Payments) | \$370,314 | | | | |
| <i>Outstanding Balance - \$370,314</i> | | | | | |
| Total Debt Service | \$918,341 | \$548,313 | \$546,918 | \$309,124 | \$308,092 |
| Net Income | \$2,622,007 | \$2,514,379 | \$2,264,256 | \$1,062,941 | \$776,088 |
| Projects | | | | | |
| SYSTEM UPGRADE PROJECTS | | | | | |
| WATER SYSTEM | | | | | |
| Main Street Waterline Program | \$1,500,000 | \$1,500,000 | | | |
| Reservoir Improvements - Piping and Future Tank | \$180,000 | | \$1,400,000 | | |
| Stream Erosion - Well Field Restoration | \$243,000 | | | | |
| SCADA Control System | \$134,231 | \$33,206 | \$25,000 | | |
| Booster Station - Replace Starters with VFD's | | | \$125,000 | | |
| Booster Station - Pump Bypass Connections | \$60,000 | | | | |
| Booster Station - Process Piping Replacement | | \$40,000 | | | |
| Booster Station - Roof Replacement/Building Painting | | \$5,000 | | | |
| Raw Waterline Cleaning - ICE PIG Well #14 | \$9,000 | | | | |
| Waterline Cleaning - ICE PIG Glenbrook | | \$75,000 | | | |
| PRV Vault Pipe Painting and Cleaning | | \$8,000 | | | |
| Valve Replacement Jefferson Village | \$40,500 | | | | |
| Water Meter Replacements | \$57,322 | \$41,200 | \$34,333 | \$22,093 | \$22,093 |
| <i>Future Project Not Yet Identified - 11 Year CIP Expense Average</i> | | | | \$542,171 | \$542,171 |
| WASTEWATER SYSTEM | | | | | |
| West WWTP - Curtain Replacement | | \$75,000 | | | |
| West WWTP - New Chemical Storage Structure | | \$75,000 | | | |
| East WWTP - Bar Screen Refurbishment | | \$60,000 | | | |
| East WWTP - Influent Flume & Ultrasonic Meter | | \$15,000 | | | |
| East WWTP - New Roof Filter Building | | | \$30,000 | | |
| East WWTP - Sludge Mag Meter | | | \$15,000 | | |
| Vactor Trailer & Excavator | \$60,000 | | | | |
| Inflow & Infiltration | \$165,000 | \$250,000 | | | |
| Total Projects | \$2,449,052 | \$2,177,406 | \$1,629,333 | \$564,264 | \$564,264 |
| Surplus / Deficit | \$172,954 | \$336,972 | \$634,923 | \$498,677 | \$211,824 |