

Sustainability Committee January 20th Meeting Agenda, December 16th Meeting Minutes:

Pollinator Seed Library at the Middletown Library

Library Green Expo

Community Compost Bin Signage

St. Thomas Moore & Senior Center Raised Plant Bed Partnership

2025 Projects for 2026

Legacy Tree planting in Middletown

Next Meeting: Tuesday February 20th 4:00 PM.

Town of Middletown Sustainability Accomplishments & Activities in 2025:

Sustainable Maryland Certification

Tree City USA Certification Approved

Upcoming Food Forest at Burnt Bridge Crossing Park

Bee City USA Certification Approved

1262 Trees & Shrubs planted at Wiles Branch Park via Stream Restoration project

Green Lecture Series Library guest speakers

Arbor Day Tree Planting at Remsberg Park

Town Street Light Conversion to LED program

Agriculture Day activities for 1st graders at Middletown High School

Community Pollinator Garden maintenance at Memorial Park

Bird Walk at Wiles Branch Park

Pollinator Seed Library at Middletown Library

Cone Branch walking trail trees and birds identification

Created and Installed Educational sign about Chimney Swifts at Chimney Swift tower in Wiles Branch Park

Frederick County Day of Action Tree Maintenance at Wiles Branch Park and Baltimore National Pike

New Ionna EV Charging Station at Cross Stone Commons

Created a Month-long Educational Display at Middletown Library reg. importance of planting natives

Sustainability Committee Scarecrow entry

Fall Recycling Event

Middletown High School Soccer & MVAA Storm Water Management pond clean-up, landscaping clean-up and Tree Maintenance at Memorial Tree grove

DRAFT 12 16 2025 Middletown Sustainability Committee Meeting Minutes

Date: Tuesday, December 16, 2025

Time: 4:00 p.m.-5:00 p.m. In-person. Lifesize was also available

In attendance: Ann Payne, Pam McDonald, Kevin Stottlemyer, JJ Hartner, Bill Spare, Lexi Sassi, Sean O'Keefe

Meeting Discussion Items:

1. November Minute meetings approved.
2. Community Compost Bin Signage Update—Ann has quote for a sign on the compost bin area and one for the post by the road. Off-white sign with dark brown lettering was chosen so it matches the town's park sign. Kevin will get the signs approved by the town council and then JJ will order them.
3. Pollinator Seed Library at the Middletown Library Update—The native seeds have been a big hit and our seeds are almost all gone. We need to refill the native seeds and want to have a workshop to teach home gardeners how to save seeds and add to the library. Lexi volunteered to manage the seed library. Pam will set up a second box to organize the seeds alphabetically. Thank you Lexi!
4. Library Green Expo—All Shred Truck will be stationed at the daycare center across the street from the library for two hours the day of the green expo. Kevin agreed for the committee to pay for the animal program and the All Shred truck. The committee has submitted the form to reserve a table at the expo and will offer a short talk about “going native.” We can collect donations at the all-shred truck to offset the cost.

5. St. Thomas Moore & Senior Center Raised Plant Bed Partnership—Existing garden outside the old library/now Senior Center needs to be replanted and cared for. The committee will pay for the plants. County park and recs will be rebuild the raised beds. Kids will do the planting. Make it pretty and encourage multigenerational activity—to that end Pam has asked native horticulturist James Dillon to do the design. Ann has met with the school principal and senior center director, Kitty Devilbliss and they are committed to the project. Committee to set aside \$500. School has a horticulture education component that could be integrated into the project.
6. 2025 Projects completed by the Committee are listed below. The team discussed reports that will be due again in 2026: Tree City is an annual report; Bird City report will be due; JJ will check about Bee City. For 2026, we will offer the free tree program to residents again (100 trees to be offered, up to 2/person)—JJ will look at our website and reactivate the free tree form for residents to submit. Install tree ID signs on trees on the Cone Branch Trail and Wiles Branch Trail. Have two spring bird walks on Wiles Branch and Cone Branch trails. Check with Karen about participation in AG Day again in the spring. See other activities planned to be repeated below.
7. Next Meeting: Tuesday, January 20th at 4:00 p.m.

Town of Middletown Sustainability Accomplishments & Activities 2025 to Date: “x” means we plan to do these activities in 2026 as well.

Sustainable Maryland Certification (Cert. every 3 years).
 Tree City USA Certification Approved x
 Upcoming Food Forest at Burnt Bridge Crossing Park x
 Bee City USA Certification Approved x (Check to see if 2026 report is needed)
 1262 Trees & Shrubs planted at Wiles Branch Park via Stream Restoration project (Completed)
 Green Lecture Series Library guest speakers x
 Arbor Day Tree Planting at Remsberg Park x
 Town Street Light Conversion to LED program (In process).
 Agriculture Day activities for 1st graders at Middletown High School x
 Community Pollinator Garden maintenance at Memorial Park x
 Bird Walk at Wiles Branch Park x
 Pollinator Seed Library at Middletown Library x
 Cone Branch walking trail trees and birds identification Created and Installed x
 Educational sign about Chimney Swifts at Chimney Swift tower in Wiles Branch Park. Install a second one in 2026?
 Frederick County Day of Action Tree Maintenance at Wiles Branch Park and Baltimore National Pike x
 New Ionna EV Charging Station at Cross Stone Commons (Completed).
 Created a Month-long Educational Display at Middletown Library reg. importance of planting natives x

Have St. Thomas Moore students create the display about their garden project x

Sustainability Committee Scarecrow entry x

Fall Recycling Event x (Will be one week earlier).

Middletown High School Soccer & MVAA Storm Water Management pond clean-up,

landscaping clean-up and Tree Maintenance at Memorial Tree grove x

Bird City Certification x (Every 2 years).

Resident Tree program around Arbor Day x