

# *BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND*

## TOWN WORKSHOP MEETING MINUTES

### WORKSHOP MEETING

November 7, 2019

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on November 7, 2019, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Christopher Goodman, Jennifer Falcinelli, Tom Catania and Rick Dietrick.

### PERSONAL REQUESTS FOR AGENDA:

#### STAFF REPORTS:

Community Deputy Report – Deputy Hewitt gave the Deputy report for October.  
Staff Planner Report – Cindy gave her report (copy attached).  
Engineer’s Report – Bruce gave his report.  
Main Street Manager’s Report — Becky gave her report.  
Zoning Administrator’s Report – Mark gave his report.

#### CONSENT AGENDA:

- *Financial Statements*
- *Town Minutes – October 3, 2019 – Workshop  
October 14, 2019 – Town Meeting*

#### UNFINISHED BUSINESS:

**Budget Amendment 20-01 – Increase in Crossing Guard Locations and Hours Paid - Drew** presented the Board with a proposed budget amendment showing an additional revenue of \$2,015 for Highway User and an expenditure of \$2,074 for increase of crossing guard hours and salary. Board will vote on this at the November 25, 2019 meeting.

**Update on Elevated Water Storage Tank Maintenance** – Bruce reviewed the 2 proposals from SUEZ and Southern Corrosion for the tank maintenance work and cost. SUEZ came in at \$873K and Southern Corrosion came in at \$425K. Bruce explained that the difference between the 2 is SUEZ proposal includes striping and re-painting the outside of the tank.

**Review of Draft Illicit Discharge Ordinance for Stormwater Management** – Drew stated that this is the first draft of this ordinance. What this ordinance states it is illegal to dump certain things down the storm drains. Drew explained that this ordinance is a requirement of the MS4 permit process.

#### **Recommendation(s) from Water & Sewer Committee:**

- **Amendments to Title 13 – Public Services** – Drew stated that the changes being made to this section is basically changing superintendent to director of public works since we decided not to have a superintendent, basically cleaning up the language and updating the rates.
- **Amendments to Water Conservation Public Alert System** – Commissioner Falcinelli stated that the water & sewer committee is recommending removing the current water drop signs to try and decrease the signs along the street. The water & sewer committee is recommending adding a decorative bracket to the welcome signs and when drought conditions are present, we hang the drops if indicated.

**NEW BUSINESS:**

**Comcast Lease Renewal – 7700 Hollow Road** – Drew stated that the Comcast lease is up for renewal. Burgess Miller wants to inquire with Comcast why they will not allow Verizon to come into Town? Drew will present this question to the Comcast representatives. Drew stated that this is the optic node and it is critical they continue this lease. Burgess Miller stated that we could increase the cost but, Comcast will just pass that onto our residents.

**Discussion of Rural Transportation** – Burgess Miller stated that he is meeting with County Executive Jan Gardner this month to discuss her recent proposal to have rural transportation in Middletown. Burgess Miller asked the Board what their thoughts were on this. The Board would like more information as to the cost.

**Board of Appeals Terms** – Burgess Miller stated that we recently appointed 1 member to finish out a member’s term on the Board of Appeals Committee and 1 member to finish out the term for temporary alternate. Mark Hinkle stated that those terms will both end in early 2020 so it was suggested that Burgess & Commissioners appoint those new members for 3-year terms beginning in October 2019. The Board will make this official at the November 25, 2019 meeting.

**PUBLIC COMMENTS:**

**ANNOUNCEMENTS:**

- *Middletown Valley Historical Society – Trolley with Reuben Moss*

Workshop adjourned at 9:07pm.

Respectfully submitted,

Ann Griffin,  
Office Manager