

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

October 23, 2017

The second monthly meeting of the Burgess and Commissioners of Middletown was called to order on October 23, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Chris Goodman and Tom Catania.

CONSENT AGENDA

Reflex Sympathetic Dystrophy Day – November 6, 2017
Town Meeting Minutes – October 5, 2017 - Town Workshop
October 9, 2017 – Town Meeting

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Dietrick and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Kyleigh Gray – Community Project – Kyleigh was present tonight to ask the Town for permission to place a box at the Municipal Center to collect blankets. Kyleigh is joining her cousin in this project as her cousin has collected 7,000 blankets in 6 years. The Board agreed to allow Kyleigh to place a box at the Municipal Center as well as advertise this in our upcoming newsletter.

Unfinished Business:

Introduction of Ordinance 17-10-01 – Telecommunication Facilities – An Ordinance to regulate wireless telecommunication facilities and complexes within the Town of Middletown. Burgess Miller stated that the Town does not currently have an Ordinance to regulate such.

Introduction of Ordinance 17-10-02 – Work Within Public Right-of-Ways – An Ordinance to amend Title 12 “Streets, Sidewalks and Public Places” of the Middletown Municipal Code by enacting provisions pertaining to the regulation work within public rights of way to be designated as Chapter 12.12 “Work Within Public Rights-of-Way”. Burgess Miller stated that this Ordinance goes along with Ordinance 17-10-01.

NEW BUSINESS:

Presentation of FY 2017 Audit – Albright, Crumbacker, Moul & Itell – Mr. Kert Shipway, CPA presented the FY 17 audit to the Board.

Motion by Commissioner Falcinelli to approve the FY17 audit as presented, seconded by Commissioner Goodman. Motion carried 6-0.

Discussion of use of Municipal Center by Community Groups – Burgess Miller stated that we must decide if we still wish to have community groups use the upstairs room that we made into the Heritage Gallery. Commissioner Bussard stated that he is not going to take his memorabilia in/out daily when groups are using the room. Ann presented the Board with the calendar showing them who uses the room each month. Burgess Miller asked staff to provide the Commissioners with the monthly calendars as well as the frequency each group uses the room for their review and decision at the workshop on November 2, 2017.

Frederick County Amendments to Comprehensive Plan – Growth Tier Maps – Drew stated that County is updating their County Comprehensive Plan. They are not making any changes to Middletown. The County is asking if the Town has any questions or comments on their proposed amendment. The Board has no questions regarding the proposed amendment.

PUBLIC COMMENT:

ANNOUNCEMENTS:

- *Middletown Halloween Parade - Saturday, October 28, 2017*
- *250th Town Talks - Saturday, November 11, 2017 at 2pm. at Memorial Park.*

ADJOURNMENT

Meeting adjourned at 8:15pm.

Respectfully submitted,

Ann Griffin
Office Manager