

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN MEETING MINUTES

REGULAR MEETING

October 8, 2018

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on October 8, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Rick Dietrick, Jennifer Falcinelli, Chris Goodman and Tom Catania.

CONSENT AGENDA

Town Meeting Minutes – September 24, 2018 – Town Meeting

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Falcinelli and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Megan LeRoux – Candidate for Clerk of the Court – wanted to introduce herself to the Board and the community.

Dan Cox – Candidate for Delegate – wanted to introduce himself to the Board and the community.

Unfinished Business:

Policy for notification of adjoining property owners for site plans – After much discussion Motion by Commissioner Dietrick to approve the policy with the following changes – “It is the prerogative of the Board to notify property owners beyond those that adjoin the property and are within an eighth of a mile”, seconded by Commissioner Catania. Motion carried 6-0.

First reading Text Amendment to Section 17.16.020 – no changes just cleaning the language up a bit.

Review of Wayfinding Signs Templates – Burgess Miller presented the Board with another mock-up of the wayfinding sign for their review.

Discussion of Parking on South Church Street – tabled.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for September – 311,932 gal., spring flow for September – 121,589, East WWTP treated 351,000 gals. and the West WWTP treated 540,000 gals.

Phase 1 design of the tank has been completed, currently working on Phase 2.

Reed bed sludge removal will start in October.

PUBLIC WORKS – Commissioner Bussard reported:

Bruce and JR have been busy with the Main Street project. Bruce reported at the Workshop that the State keeps reporting that they are going to mill & overlay East Main Street before winter although Bruce feels optimistic about.

October 13 – Bulk Trash pick-up – 2 items.

Guys have been busy repairing leaking water valves. Commissioner Bussard thanked all staff for their work with setting up and working Heritage Festival.

SUSTAINABILITY – Commissioner Dietrick reported:

2018 Annual Report included in their packets. Middletown’s Green Team mission is to: conserve Middletown’s shared natural resources, including land, air, water, open spaces, and view sheds.

PLANNING COMMISSION – Commissioner Catania reported:

Workshop October 10, 2018.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

Commissioner Goodman stated that at the workshop Cindy proposed asking for donations from citizens and businesses for donations to put up bike racks in a few areas. Commissioner Goodman also stated that they will also do this for benches along the walking trails.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

We are trying to post as much as we can on social media to make sure that our residents are informed.

NEW BUSINESS:

Appointment of Zoning Administrator – tabled to October 22, 2018.

PUBLIC COMMENT:

Bob Smart, 7525 Colbentz Road – Early voting October 25th – November 1st from 10am.-8pm. Everyday including Sunday.

ANNOUNCEMENTS:

- *Green Talks Canning & Freezing Vegetables – October 10, 2018 from 1:30-3pm. at Municipal Center*
- *Middletown Valley Historical Society Town Talks with Larry Bussard – October 17, 2018 at 7pm. at Christ Reformed Church*
- *Scarecrow Contest – October 20, 2018 from 2-5pm. on Main Street*
- *Color Me Autumn – October 20, 2018 from 10am.-5pm. at Middletown Park*
- *Middletown Lion’s Club Halloween Parade – October 27, 2018 at 5pm.*

ADJOURNMENT

Meeting adjourned at 8:05pm.

Respectfully submitted,

Ann Griffin
Office Manager