

Memorandum

To: Middletown Sustainability Committee

From: Cindy Unangst, Staff Planner

Date: October 4, 2022

RE: **October Green Team meeting agenda for Tuesday, October 18th in person and via Lifesize**

Topic: October Sustainability Committee meeting

Time: October 18, 2022, 05:00 PM Eastern Time

Meeting link

<https://call.lifesizecloud.com/12429552>

Passcode

21769

Phone

United States:+1 (312) 584-2401

Meeting discussion items:

1. September meeting minutes approval
2. Green Lecture series with library (Ann) – Maryland Birds program October 29th @ 1:00pm; Olive Oil 101 November 16th @ 1:00pm; Holiday Greenery decorating December 17th @ 1:00pm; Karen Whitehair program in March??
3. Outreach sub-committee report
4. Website updates (Gene) – terms and conditions disclaimer; connections page;
5. SMC recertification – award ceremony was Oct. 11th in Annapolis and we received 400 points!!!!
6. Green Expo – date for next year – proposing Saturday, April 22nd (Thurmont's is 4/15; Arbor Day tree planting for Friday, April 28th)
7. Bee City USA – need to start working on IPM for next year's submittal
8. Mayor's Monarch Pledge – annual report due December 1st!; plan to talk to Kaia soon
9. Pollinator demonstration gardens – Village of Foxfield eyebrow and circle planting; pollinator garden care and watering schedule; Cone Branch Pocket Park pollinator planting next spring; budget of \$2,000 – spent \$1,200 in 2022.
10. Compost project – compost bins available for purchase at municipal center;
11. Lunch Out Of Landfills – haven't heard when MES is going to start food recovery program this fall
12. Tree plantings – tree planting maintenance/inventory schedule (see below); Ben Fritton tree planting offer; advertising Oct. 21st tree planting event; Silviculture grant for fruit and nut trees (Ann); Nov. 2019 tree planting along Middletown Parkway is at a 93% survival rate!

13. Tree trails – Bethany, forestry board member, joined us to help with tree id on Cone Branch trail; still stumped on exact species of chestnut and hickory. New trees to add to Wiles Branch tree trail – white ash and black willow.
14. Tree City USA – Cindy is working on actions to complete for next year’s Growth Award
15. Gift Tree Program – flyer boxes at Wiles Branch Park, Memorial Park and on Cone Branch Trail – please monitor as you frequent those areas; Cindy will discuss stream restoration project.
16. Recycling event – event was a big success – 284 gallons of paint = 2,268 lbs = over 1 tone of paint waste; next year adding electronics recycling thru The Buddy Project - [Home | The Buddy Project](#); thanks to Karen, Mark, Sean, Agnesanne, Bill and Ann for volunteering!!; will look to continue program biannually with next event on March 11, 2023;
17. Heritage Festival – follow-up discussion
18. November meeting date – third Tuesday – November 15th

GOALS FOR 2022:

PLANT 100 TREES IN 2022 – ✓				
CREATE A TREE GIFT PROGRAM - GOAL OF \$1000 –				
QUANTIFY/SHOW PROGRESS ON 25% CANOPY BY 2025				
HOLD GREEN EXPO - ✓				
SUPPORT MES & MMS LOOL PROGRAM - VOLUNTEER SUPPORT - ✓				
PROMOTE & SELL 20 COMPOSTING BINS – 5 sold				
PROMOTE & SELL 25 RAIN BARRELS (GRANT REQUEST)?				
EVALUATE & RECOMMEND STREETLIGHT BUYBACK PROGRAM TO TOWN BOARD				
CREATE 2 AC POLLINATOR MEADOW NEAR SOLAR ARRAY				
EDUCATION ON STORMWATER PERMIT PROGRAMS				

FUTURE AGENDA ITEMS:

- Habitat advisor volunteers

FUTURE PLANTING AREAS:

- North Pointe – willow tree and button bushes at thicket (Ann P.); along slope behind houses.

TREE PLANTING MAINTENANCE SCHEDULE

October 18 (Tuesday) 9-10:30am – inventory planted trees in North Pointe subdivision

November 1 (Tuesday) 9-10:30am – inventory planted trees on Boileau Ct and Wiles Branch Park

November 8 (Tuesday) 10-11:30am – inventory trees/shrubs at Cone Branch Pocket Park

DRAFT September Middletown Sustainability Committee Meeting Minutes

Date: September 20, 2022

Time: 5:00 p.m. to 6:30 p.m.

In Attendance: Cindy Unangst, Pam McDonald, Ann Payne, Kevin Stottlemyer, Mark Carney, Agnesanne Danehey, Gene Fleeman, Bill Spare

Meeting Minutes:

1. August meeting minutes approved
2. Green Lecture series with library – 10/29-Frederick Bird/Kathy Brown; Mosquito Control talk with Dr. Leisnham to be rescheduled-possibly 5/20/23. Other talks planned including one from Karen Whitehair!; IPM series—February, March-Karen Small Gardens, Big Impact. Will post the series on BaseCamp.
3. Cindy has also been talking to X?? about the Frederick County Green Talks: Other topics— Snake identification of non-venomous snakes and how to relocate them. Urbana has a master naturalist that is doing this talk for them.
4. Website updates (Gene) –Gene shared privacy statement for Green Middletown webpage— this needs to be reviewed by Middletown attorney to be sure it is correct and/or needs edits. Gene continues to add great new pages.
5. SMC recertification – application revisions submitted Sept. 16th; award ceremony Graduate Hotel in Annapolis, Oct. 11th in the a.m. Can have two other Green Team members attend with Cindy and Burgess Miller. We have been recertified as a Sustainable Maryland community at the Silver Level, scoring 400 points.
6. Bee City USA – need to start working on IPM for next year’s submittal. Mark reported that Phil Hefner—assistant project manager for the town to establish IPM for the town. Discussed IPM options: Some towns do not use any herbicides and pesticides. Some towns use chemicals judiciously. Middletown is not using herbicides on streets. We would like to know that we are not using any pesticides or herbicides in our parks. We will also seek to have any town contractors inform us of any herbicides or pesticides used—must be approved. We also discussed doing outreach to town businesses about best IPM practices.
7. Pollinator demonstration gardens – pollinator garden care: Discussed end of season review of the garden and cutting back some stems to allow homes for bees and leaving cuttings in the garden. Decided the garden does not need a watering schedule—native plants are established; Cone Branch Pocket Park pollinator planting next spring—Cindy showed park on monitor and indicated the areas that could be planted with pollinator plants. Would like a plan for next spring. Mark reported it is best to order plugs in January. Also, solar array area would be ideal for a demonstration garden.
8. Compost project – bin site at Memorial Park has a maggot issue. Can’t really be avoided according to Phil of Key City Compost—August is the toughest month. Sometimes the lid is

Green Team Outreach Subcommittee Meeting: October 5, 2022

6:30-7:30 p.m.

Zoom: Ann Payne, Gene Fleeman, Agnesanne Dahaney, Karen Whitehair, Pam McDonald

Notes from our brainstorming meeting:

Reflections on Heritage Day Green Team Table Display:

- Table needs more focus—amount of information is overwhelming
- Create a trifold panel that captures mission and projects of our Green Team. Use pictures to bring interest to any text.
- Girl Scout Pollinator project was not connected to our Green Team table
- Need better signage indicating Green Team booth—Need to have signage on top of canopy otherwise it will not be seen in the crowd. It was suggested that the name should be our website: GreenMiddletown.com
- It works well to have a giveaway item—draws people in to the booth. Green chocolates, seeds, “red lights” for flying insects handout; have a raffle—free native pollinator plant starter kit.
- We need to come up with costs for improvements to booth and add to budget for next year.
- Can we have a larger booth? Can we reconfigure booth to allow for some demos, spotlight topics? If so, more space to offer demos, small talks throughout the day.

We have a major Green Team display twice a year as of now:

- Green Expo
- Heritage Day
- At Christmas in the Valley, we do not have a table but we can contribute to the “goody bag” that goes to all visitors. Last year we did milkweed seeds. We brainstormed ideas for this year’s event and discussed feasibility and costs for packaging small bulbs for forcing at home. Include QR code for care of bulbs. Ann to look at pricing in catalogs.

FOCUS: What is the purpose of our booth?

- Education on what the Green Team is doing/has done?
- Focus on kids?
- Teach the public about a doable action that they can do at home?
- Focus on a “hot topic”?

Giveaway IDEAS:

- Draw people in—“green” chocolates,
- Native seeds: Idea of creating “Seed Houses” —get these seed houses them in the library where people can contribute and take from them year round. Possibility to grow the project to other libraries around the county. Karen W. has an example of someone who has done this. There was a lot of energy in the group for this idea.

DEMO Ideas:

- Handout and discussion about the importance of red-spectrum lighting to not interfere with flying insects.
- How to harvest Milkweed seeds from pods. Kids project that can be hands-on at our booth.
- Good bugs exhibit and mini-presentation—focus on kids
- Creating wildlife corridors in our neighborhoods. Tracking residents who create wildlife/pollinator habitat on a map. Ann said Doug Tallamy already has a computer program that tracks this. Could we show on a map online at the community level where there are clusters of gardens that link together?
- In conjunction with above, discuss options for native pollinator starter gardens options for various habitats—full sun, shade, part shade, wet, dry, etc. Offer the raffle mentioned above for started plant kits as incentive.

Meeting concluded with noting we will need to bring ideas to the next Green Team meeting and further research feasibility of adding some of the above ideas to our future exhibits.

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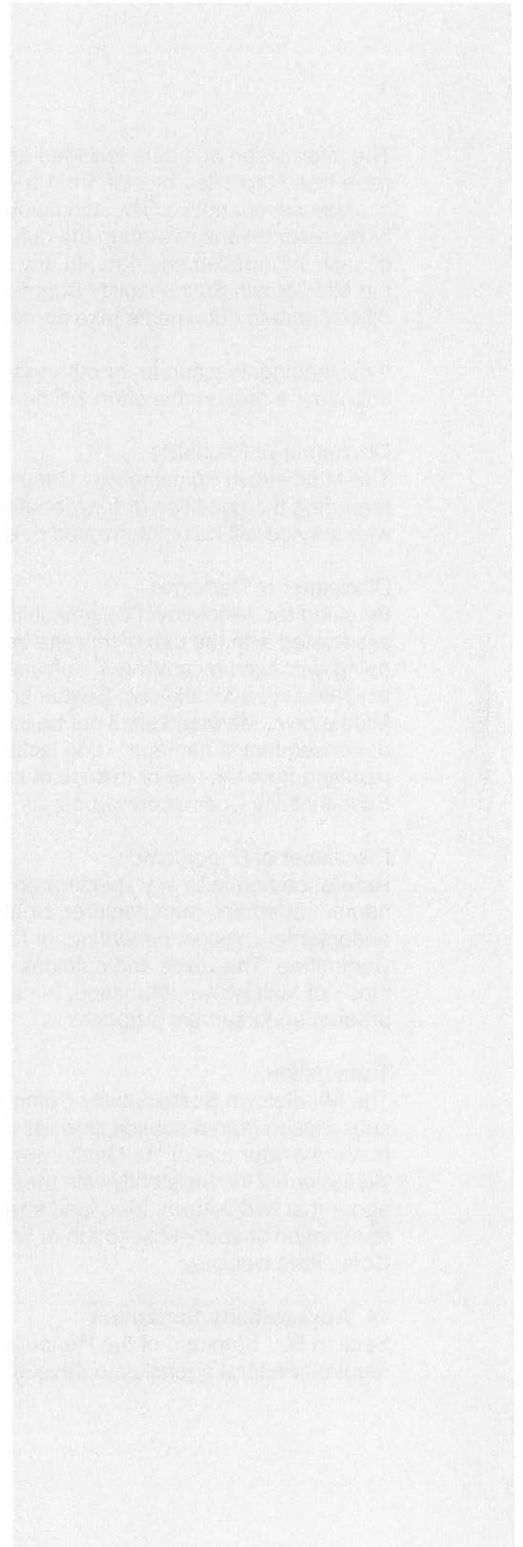
Commented [CU1]: I'm not sure we have the capability to do this.

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October 11, 2022

Burgess John D. Miller
Town of Middletown
31 West Main Street
Middletown, MD 21769

Dear Burgess Miller,

We are thrilled to inform you that the Town of Middletown's application for Sustainable Maryland recertification has been approved.

The Town of Middletown accumulated **400 points** and completed the required mandatory and priority actions necessary for Silver certification. Middletown's priority actions consisted of supporting a community garden, transitioning to renewable energy, developing a municipal carbon footprint, and maintaining a stormwater management program. Middletown should be extremely proud of its efforts and position at the forefront of sustainability in Maryland.

Warmest regards,

A handwritten signature in black ink that reads "Jennifer Cotting". The signature is written in a cursive, flowing style.

Jennifer Cotting
Director
Environmental Finance Center at the University of Maryland
Home of the Sustainable Maryland program
www.sustainablemaryland.com

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APRIL 2023

SUNDAY

MONDAY





TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MARCH 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAY 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1
2	3	4	5	6	7	8
	TEXTBOOK REVIEW WEEK (THROUGH APRIL 11): VIRTUALLY & C. BURR ARTZ LIBRARY	REPORT CARDS ISSUED	PASSOVER (BEGINS AT SUNSET)	SCHOOLS CLOSED: SPRING BREAK (ENDS AT SUNSET)	SCHOOLS AND OFFICES CLOSED: SPRING BREAK GOOD FRIDAY	CELEBRATION OF BUDDHA'S BIRTHDAY
9	10	11	12	13	14	15
EASTER DAY	SCHOOLS AND OFFICES CLOSED: SPRING BREAK EASTER MONDAY	SCHOOLS CLOSED: SPRING BREAK	SCHOOLS CLOSED: SPRING BREAK	SCHOOLS CLOSED: SPRING BREAK (ENDS AT SUNSET)	SCHOOLS CLOSED: SPRING BREAK	
16	17	18	19	20	21	22
ORTHODOX EASTER	HOLOCAUST REMEMBRANCE DAY (BEGINS AT SUNSET)	HOLOCAUST REMEMBRANCE DAY (ENDS AT SUNSET) PLANETARIUM SHOWS: 6 PM AND 7 PM	BOARD OF EDUCATION MEETING	PLANETARIUM SHOWS: 6 PM AND 7 PM	LAST DAY OF RAMADAN EID-AL-FITR BEGINS	EARTH DAY EID-AL-FITR ENDS
23	24	25	26	27	28	29
	FCPS UNIFIED TRACK AND FIELD MEET CHAT WITH THE SUPERINTENDENT, 7 PM	ALL-COUNTY DANCE FESTIVAL	ADMINISTRATIVE PROFESSIONALS DAY		MID TERM 2-HOUR EARLY DISMISSAL NATIONAL ARBOR DAY	INTERNATIONAL DANCE DAY
30	APRIL 1-30: NATIONAL ARAB AMERICAN HERITAGE MONTH NATIONAL POETRY MONTH SCHOOL LIBRARY MONTH WORLD AUTISM MONTH APRIL 15-21: WEEK OF THE YOUNG CHILD APRIL 16-22: NATIONAL COIN WEEK	APRIL 16-22: NATIONAL STUDENT LEADERSHIP WEEK APRIL 17-21: PUBLIC SCHOOL VOLUNTEER WEEK APRIL 23-29: ADMINISTRATIVE PROFESSIONALS WEEK NATIONAL LIBRARY WEEK				DATES ARE SUBJECT TO CHANGE

Dedicated to Providing Technology, Training, and Advocacy to the Intellectually and Developmentally Disabled

In The News!

Click the links to the articles below on The Buddy Project

[LOCAL DVM Free Computer COVID 19](#)

[Local DVM News December 2017](#)

[From Computers to Cars December 1st 2017](#)

[People to Watch 2013 Frederick Magazine](#)

[FNP The Buddy Project May 23rd 2013](#)

[FNP October 2008 Cake Auction](#)



About Us

The Buddy Project is a organization headquartered in Frederick, MD that is dedicated to helping the Disabled and Low Income.

The Buddy Project is the only technology organization for the disabled in Maryland, and has already served more than 500 individuals since its founding in 2007. Our service provides refurbished computers to those who are intellectually and developmentally disabled, and these computers are set up specifically for people with disabilities. The Buddy Project is an increasingly vital part of the disabled community and plans to be an important advocate and educational resource to the general public about disabled individuals. In fact, this is a dire need in the disabled community due to the misconception that disabled people cannot learn to use technology.

Once the client receives the refurbished computer, there is a training curriculum that is covered with each and every client to help them better understand their computer and how they work. We work with the client for as long as he or she is apart of The Buddy Project. Eventually the client will be assigned a Program Manager that will work with him/her on a weekly or bi-weekly basis. Furthermore, all computers are maintained by The Buddy Project and are switched out about every two years in order to allow the client the best technology experience possible. In 2016, we created the "e-Xcel" program that bridges the gap that often is that of asset and

[Home](#) [About](#) [Apply!](#) [Old Farm Computer](#) [Photo Gallery](#) [Donate](#) [Upcoming Events](#) [Careers](#) [Contact](#)

Dedicated to Providing Technology, Training, and Advocacy to the
Intellectually and Developmentally Disabled

adolescents and preteens with Autism Spectrum Disorder
(ASD)

[Click Here to Apply!](#)

History

The Buddy Project was founded in 2007 by Eric D. Zimmerman. Eric sought to create a organization that would accommodate the specific learning and social needs of the disabled population in the Maryland area by using computers and technology education. Eric is extremely dedicated and passionate about the project: he, like many of the people that he helps, has a form of autism.



NOT FOR PROFIT DISCLAIMER

The Buddy Project

2107 Chestnut Lane
Frederick, MD 21702

Call/Text: (301)788-5350

Putting Technology
In Your Hands



1 buttonbush, 2 black willow,
1 5-gal serviceberry, X
2 scarlet oaks