

MIDDLETOWN PLANNING COMMISSION
31 West Main Street
Middletown, Maryland

Workshop

November 13, 2019

The regular workshop of the Middletown Planning Commission took place on Wednesday, November 13, 2019 at 7:00 p.m. at the Middletown Municipal Center, 31 West Main Street, Middletown, MD 21769. Those present (quorum) were Commission Chairman Mark Carney, Commission Members Rich Gallagher, Bob Miller, Tom Catania, Ex-Officio, Dixie Eichelberger, Alternate, and Eric Ware, Temporary Alternate. Others present in official capacity: Cindy Unangst (Staff Planner). Applicants present: David Lingg.

NOVEMBER MONTHLY PLANNING COMMISSION WORKSHOP:

PLAN REVIEW –

Hollow Creek Professional Center Revised Preliminary Forest Conservation Plan – Cindy reviewed the minor changes to the plan and suggested some additions and modifications that should be made to comply with the Town’s Forest Conservation Ordinance. There was a brief discussion of where the off-site tree planting is proposed to occur, and an update on the conditions of approval for the site plan for the development.

ZONING –

Accessory structures regulations – The commission members reviewed the proposed regulations as provided by the Town’s Zoning Administrator. Discussion centered on what the height of the structures should be and the addition of regulations for the Town Commercial district.

Outdoor lighting regulations – Dark Sky policy – Cindy reviewed some of the information she provided to the commission members from the International Dark-Sky Association and the Scottsdale, AZ Site Lighting Design Guidelines. There was discussion about how to regulate lighting for residential homes, how to formulate a policy for the Town Board to adopt and including examples of acceptable and unacceptable lighting with the Town’s Design Manual.

MISCELLANEOUS –

PC Rules of Procedure amendments – Chairman Carney went over the proposed changes to Section 6.1 and the addition of Section 8.2 to the procedures. Discussion centered on the time frame for applicants to come before the commission ahead of a business opening.

January meeting date change due to MLK Holiday - Commission members looked at changing the January meeting date to Tuesday, the 21st due to the office being closed on Monday, January 20th, 2020.

Workshop adjourned at 8:24pm.

Respectfully submitted,

Cynthia K. Unangst, AICP
Middletown Staff Planner