

**MIDDLETOWN PLANNING COMMISSION
31 West Main Street
Middletown, Maryland**

Regular Workshop

May 11, 2022

The workshop of the Middletown Planning Commission took place on Wednesday, May 11, 2022, at 7:00 p.m. in person and via LifeSize. Those present (quorum) were Commission Chairman Mark Carney, Commission Members Bob Miller, Chris Mills, Sean Mahar, Temporary Alternate Eric Ware and Town Board Liaison Jean LaPadula. Others present in official capacity: Cindy Unangst (Staff Planner).

MAY MONTHLY PLANNING COMMISSION WORKSHOP:

PLAN REVIEW

Memorial Hall Site Plan showing grading/utility location – There was a lot of discussion regarding the Town Engineer’s concern about concentrated water flowing into the vault located at the entrance to the driveway between Memorial Hall and the Wiggly house, as well as discussion about the proposed grading behind the Wiggly House. Commission member Mahar suggested that vault could be raised an inch or two to help alleviate the amount of water flowing into it. Cindy was asked to contact the County about grading plan approval and to investigate the deed language for the shared driveway.

ZONING

Sign ordinance revisions – There was brief discussion about including diagrams or photos in the ordinance to help show the regulations in a visual depiction. It was agreed to use the Gilbert, AZ temporary sign regulations as a template to be modified with the town’s standards for size, number, etc. in relation to temporary signs.

COMPREHENSIVE PLAN UPDATE

Chapter 1 Introduction – Cindy asked for suggestions on a photo to use in this chapter. She also showed the commission members the first few pages of the re-formatted Chapter 3 – Natural Features. There was a suggestion for a change in the photo of the first page of that chapter.

MISCELLANEOUS

Annual Report 2021 and map - Cindy found the wastewater capacity report in the Town Administrator’s files and will use it to update that section of the annual report.

Workshop adjourned at 9:01pm.

Respectfully submitted,
Cynthia K. Unangst
Cynthia K. Unangst, AICP
Middletown Staff Planner