

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

September 11, 2017

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on September 11, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Chris Goodman and Tom Catania.

CONSENT AGENDA

Town Meeting Minutes – August 28, 2017 - Town Meeting

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Catania and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Main Street Board of Directors – Donation to the Town for Heritage Park – Becky Axilbund, Main Street Manager was present tonight to present the Town with a \$4,000 donation toward the Heritage Park.

Unfinished Business:

Telecommunications Ordinance – Burgess Miller stated that Rusty Monroe with Municipal Solutions will be here on Friday. During this visit, he will tour Middletown to see the appropriate places to put these towers and to determine if we will have any problems carrying out this ordinance.

Review of Text Amendment Changes to Design Manual for Collector Roads – Drew presented the Board with the language they discussed at their workshop. Under Section 2.13 of the Design Manual we will change the sentence starting with Centerline to the following: Centerline road markings may be required on all roads and streets except local roads as determined by the Burgess and Commissioners.

Motion by Commissioner Falcinelli to approve the change to the Design Manual as stated above, seconded by Commissioner Bussard. Motion carried 6-0.

Memorandum Annexation Update – Drew provided the Board with a summary of things they discussed during the Annexation workshops. After reviewing the Board made a few changes to and this will be submitted to the Town Attorney to draft the Annexation Agreement.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for August – 295,202 gal., spring flow for August – 94,195, East WWTP treated 250,000 gals. and the WTPP treated 212,000 gals.

Divers made a temporary patch on leak in reservoir but it's not going to hold. We have received the RFP's which we are currently reviewing.

Well field stream project will begin in October.

PUBLIC WORKS – Commissioner Bussard reported:

Striping of Layla Drive and Smithfield Drive is complete.

Crosswalks were painted before the start of school.

Locust Blvd. project went over budget by \$95K.

Guys have been helping with the Heritage Gallery.

SUSTAINABILITY – Commissioner Dietrick reported:

The next Green Expo will be held on Saturday, April 21, 2018

The Committee will have a booth at Heritage

We received 2 bat houses that were donated by a resident and will be installed along the Linden Blvd. path.

Pollinator garden stated at Wiles Branch Park.

Cindy working on a Recycling fact sheet for anyone that holds an event with 200+ people now that it is a state law.

PLANNING COMMISSION – Commissioner Catania reported:

No meeting in September 2017

Miller property on East Main Street has started demolition of the rear of the building.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

Memorial Park playground was completed today.

At our next meeting, we will decide on where to put the 2 benches that were purchased for this park.

PUBLIC INFORMATION – Commissioner Falnielli reported:

Reminded the Board that the deadline to get your information in for the next Quarterly Update is Friday, September 15th.

NEW BUSINESS:

Resolution 17-03 – MEA Grant for Renewable Energy Program

Resolution 17-04 – Establishing Renewable Energy Goals for MEA Grant

Resolution 17-05 – Establishing Energy Reduction Goals for MEA Grant

Motion by Commissioner Dietrick to approve Resolutions 17-03, 17-04 and 17-05 as presented, seconded by Commissioner Bussard. Motion carried 6-0.

Discussion of Regulations for Blasting Requirements – It was the consensus of the Board to have Drew develop some language to regulate blasting within the Town limits. Drew will forward to the Town Attorney as to where this language should go in our code.

PUBLIC COMMENT:

ANNOUNCEMENTS:

- *250th Town Talk (Preview of new exhibit space in Town Hall) – Friday, September 15, 2017 at 5:00pm. at Town Hall*
- *Visit from Comptroller Franchot – Friday, September 22, 2017 from 1:30-3:00pm.*
- *Middletown Heritage Festival – Saturday, September 30, 2017*

ADJOURNMENT

Meeting adjourned at 7:55pm., with the Board entering into Executive session to discuss property acquisition.

Respectfully submitted,

Ann Griffin
Office Manager