

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

September 9, 2019

The first regular meeting of the Burgess and Commissioners of Middletown was called to order on September 9, 2019, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Christopher Goodman, Tom Catania and Rick Dietrick.

PERSONAL REQUESTS FOR AGENDA:

Jonathan Switzer, Founder of CrossBridges and Elaine Canonico with MUMC – Frederick County Goes Purple – Burgess Miller presented a proclamation to Mr. Switzer proclaiming “Middletown Goes Purple” the entire month of September in observance of National Recovery Month. Mr. Switzer stated that this initiative within the county is to reduce substance abuse related deaths and overdoses and supports those in addiction recovery and their families. Everyone is encouraged to wear purple every Friday to bring awareness and understanding of mental health and substance abuse disorders, and to celebrate those living in recovery.

CONSENT AGENDA:

- *Town Meeting Minutes – August 26, 2019*

Motion by Commissioner Bussard to approve the consent agenda as presented, seconded by Commissioner Goodman. Motion carried 5-0.

UNFINISHED BUSINESS:

Staff Recommendation for Locations of Electronic Vehicle Charging Stations – At last month’s meeting Drew reported that Potomac Edison will install charging stations for free at any location and whoever uses the station will pay for their usage by credit card. Drew went over the locations staff is recommending installing the stations at. Staff is recommending 1 in the leased parking lot at the corner of East Green & North Church street and 1 at the lower section of the Elm Street Parking lot.

Motion by Commissioner Catania to approve the proposed locations by staff, seconded by Commissioner Dietrick. Motion carried 5-0.

Review of LED Crosswalk Costs – Drew reviewed the quotes that Bruce Carbaugh received. 1) Silicon Constellations for 3 locations = \$25,947 or 2) Tapco for 3 locations = \$22,470.

Motion by Commissioner Goodman to approve the quote from Tapco, seconded by Commissioner Catania. Motion carried 5-0.

Recommendation from Public Works Committee on East Green Street Crosswalk Location – Commissioner Bussard stated that is Committee met on-site to look at the best possibility for a crosswalk. The Public Works Committee is recommending the crosswalk on the west side of the entrance into Middletown Glen in the middle of the current sidewalk. By consensus of the Board this location was approved.

Discussion of Proposed Text Amendments:

- **Accessory Structures** – Burgess Miller stated that this will be on the Joint Town Board and Planning Commission meeting in October.

- **Residential Parking Requirements for Townhouses & Apartments** – Burgess Miller stated that both the Town Board and Planning Commission have looked at this and discussed and agree to change the parking requirements to 2 parking spaces per dwelling unit + 0.5 per bedroom over 2 bedrooms.

REPORT OF COMMITTEES:

WATER & SEWER – no report.

PUBLIC WORKS – Commissioner Bussard reported:

Boiler replacement is complete at Town Hall, the oil tank will be removed on Friday, September 20th, Main Street waterline is complete, the 2019 street patching contract is underway, the design of the handicap access ramp to the rear of Town Hall is being designed and the contractor putting in the ADA ramps throughout town is on-going.

Commissioner Bussard stated that our guys do a great job!

SUSTAINABILITY – Commissioner Dietrick reported:

Cindy is working on re-apply for Sustainable MD, the committee is working on a “no idle” zone at the schools, working on trying to get a composting program at Middletown Elementary and working on the Town’s tree canopy assessment.

The next meeting is September 17, 2019 at 5pm.

PLANNING COMMISSION – Commissioner Catania reported:

Workshop Wednesday, September 11, 2019 at 7pm. and meeting is Monday, September 16, 2019 at 7pm. On the agenda for discussion is the Tabor Bard demolition and the Miller property redline changes to existing plans.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

The Parks & Rec. committee will be meeting on September 18, 2019 at 6:30pm. at Wiles Branch Park. The committee will be looking at place’s benches, bike racks, etc. could go if people would want to donate.

PUBLIC INFORMATION – no report.

NEW BUSINESS:

Review of Traffic Study for Memar Property – Drew stated that this study was done by consultant chosen by the Town. This study is a requirement of the annexation agreement the Town approved from Memar Corporation to construct 148 active adult dwelling units. Drew stated that although the traffic will increase, we will remain as a category A at 6 out of the 7 locations the consultant looked at.

Rich Gallagher, 23 Woodmere Circle – asked what the break point was between levels A, B & C? Mr. Gallagher also asked what would the impact be if the road through the County Park was closed?

Bob Smart, 7525 Coblenz Road – stated that he thought the report was good although, the report does not include the school traffic during evening peak time. Mr. Smart also asked if the condition of the roads (Cone Branch & Layla are 2 lanes with a turn lane and Coblenz is not) was taken into consideration?

Bruce Dzielinski, 7769 Coblenz Road – stated that statically speaking the sample size taken in inaccurate. Mr. Dzielinski stated that Saturday traffic is busier than weekday in the morning & afternoon. Mr. Dzielinski stated that deviation of confidence is a big range statically speaking. Drew stated that he would contact the Traffic Study consultant to find out why they chose the sample size and why.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

- *Month of September – Frederick County Goes Purple*
- *Month of September – Emergency Preparedness*
- *Heritage Festival – Saturday, September 28, 2019 from 10am.-5pm.*
- *Town Meeting Cancellation – Monday, September 23, 2019*

Workshop adjourned at 8:21pm.

Respectfully submitted,

Annette Alberghini
Administrative Assistant